



Casa Esperanza Montessori Charter School Board Member Interest Form

Thank you for your consideration of serving as a Board member for Casa Esperanza Montessori Charter School. Please find general information about our school and this position below.

Casa Esperanza Montessori educates students using the Montessori philosophy and Spanish language acquisition in a way that develops independent, self-motivated individuals who possess the critical thinking skills necessary to become responsible global citizens.

The Casa Esperanza Board of Directors regularly meets once a month on the dates denoted on the Casa calendar. Special meetings may be called by the Chairperson of the Board whenever deemed necessary. No action of the Board is official unless taken at a regular or special meeting.

Board Members have authority to govern the school as a group and have no authority to act as individuals. All meetings of the Board are open to the public. An agenda will be sent to each member prior to the board meeting with member input so that each meeting runs smoothly. All Board actions are recorded in the minutes as the official permanent record of the Board. A copy of the minutes of each Board meeting is available online after each meeting.

Qualifications

- A. Be an advocate of public education in NC, and the charter school role in the public education system
- B. Have experience and/or a skill set that adds value to the work of the Board
- C. Have the respect of those who you have worked with previously
- D. Have a desire to be an active Board member in a non-profit organization
- E. Be a team member who can provide solutions and a positive attitude
- F. Be a resident of the state of North Carolina

Responsibilities

- A. Uphold the school mission and bylaws
- B. Establish, review and revise (as necessary) the policies of the school
- C. Oversee and ensure fiscal responsibility in the operation of the school
- D. Work with the school administration to support their day to day operation of the school
- E. Monitor operations to ensure financial security and strategic organizational planning
- F. Evaluate and update the job responsibilities of the Head of School (as required)
- G. Select and evaluate the Head of School and confirm the hiring of other school personnel as recommended by the Head of School
- H. Attend Board meetings as scheduled and school functions where appropriate/available
- I. Serve on at least one board committee needed for the operation of the school

General information

- A. Completed forms will be reviewed by Board members. Interviews will be conducted as vacancies exist and as recruitment needs are evaluated by current Board members.
- B. The officers of the Board will be Chairperson, Vice Chairperson, Secretary and Treasurer. Other members are at large members. Bylaws state that 13 members is the maximum board size, a term is for (3) three consecutive years.



Interest Form for Casa Esperanza Montessori Charter School Board Member

Name _____ Email _____ Phone _____

Street Address _____ City _____ State _____ Zip _____

Are you a current or former employee of Casa Esperanza Montessori Charter School? _____

Are any of your immediate family members current or previous employees of Casa Esperanza? _____

If yes, list names/dates of employment: _____

Children (school attending/attended):

Education/Degree _____ School _____

Professional Organization or Society Memberships:

All Board member candidates will be subject to a background check prior to selection. Please list three (non-Board member) references who could be contacted:

Name _____ Relationship _____ Phone/email _____

Name _____ Relationship _____ Phone/email _____

Name _____ Relationship _____ Phone/email _____

✓ Attach a brief 1-2 page statement that outlines: (a) your reasons for the interest; (b) what unique contributions you can make to the school; (c) what you perceive to be the top priorities for our school; and (d) why you wish to serve on the Casa Esperanza Montessori Charter School Board.

✓ Attach a résumé or list work/volunteer history with dates.

Please email the completed form to casaboard@cemcs.org.