



Casa Esperanza Montessori

Parent Faculty Association Meeting

May 29, 2019/8:30 AM/ McDonald's (6250 Capital Blvd.)

Executive Officers:

Ghenet Mogos & Teresa Lockhart, Co-Presidents; Ghenet Yosief, Vice President; Bryan Lanspery, Treasurer; Kristen King, Secretary

Members Present:

Ghenet Mogos, Kristen King, Julie Stevenson, Teejay Lanspery, Diana Marshall, Ghenet Yosief, Laura Chapman, Valerie Jong, Teresa Lockhart, Bryan Lanspery, Sarah Slipsky, Jennifer Fuller

AGENDA

Welcome and Call to Order: Ghenet Mogos called the meeting to order at 8:30.

OPEN COMMENT:

-Bryan begins the meeting with discussion of the budget.

- Bryan states that we are finishing this school year with more money than we started the year with.
- Bryan states that over \$60,000 has been collected this year.
- He says that May's financials are not closed yet. Paypal is still open with Fun Run donations coming in.
- Valerie estimates that she will end up having \$400-500 to spend on library materials.
- Ghenet M. states that we have another CPR Training coming up on June 14.
- **Please see the attached budget addendum.**

-Ghenet updates the meeting on Teacher Appreciation Week details.

- The PFA was able to provide a carwash for the staff, snacks in the teacher's lounge, and EC gift baskets were purchased and put together for these staff members.
- Staff was treated to numerous luncheons and tasty treats that were donated.
- A masseuse treated the teachers and staff to 15 minute massages. The PFA paid \$500 for the week, and the masseuse donated four hours to our school for free.

-Julie updates the members on the Sensory Floor and Lego Wall that were discussed several months ago.

- Julie states she spoke with Pam Seymour, but Mrs. Seymour has run out of time to focus on new projects, as she is retiring. She suggests that the ideas be discussed with the new principal.
- The Sensory Floor would include patterns on the floor that tell the child the next action.
- The patterns would be stuck to the floor, so the discussion needs to include whether we want something permanent on the floor or not.
- Teresa suggests that the pattern be placed in the lower elementary hall by the copier as to not disturb classrooms.

-Julie provides an update on the success of the Teacher Appreciation luncheons.

- She states that \$2520 was collected at the beginning of the school year and that was spent down to \$8.
- She notes that two of the luncheons had food that was donated.
- With the \$20/child collected for this fund at the beginning of the school year, 126 people participated.
- Sarah requests that the PFA produce a calendar and welcome packet at the beginning of the next school year, and make a request for the teacher appreciation funds in the packet.
- Ghenet M. mentions that the volunteer skills list be included in this packet, as well.

-Teresa provides an update on the yearbook.

- Yearbooks are here. They will be distributed after the EOGs take place.
- 4-5 yearbooks will be put on the Casa Online Auction.
- Jennifer inquires as to how many extra yearbooks we have. Teresa stated that that number is not known yet. The goal is to get the yearbooks out early so that we can sell out of them. Teresa states that volunteers aren't allowed in the building until next Wednesday due to testing.

-Ghenet gives an update about the success of the Fun Run.

- Over \$6,000 was collected in this fundraiser.
- Funds will be used to pay for BrainPop and Raz Kids.
- Ghenet states that any excess funds may be used to paint in the school. Perhaps a light blue color suggested by Anna Foley.
- Teresa mentions it would be great if Home Depot donated the supplies and paint the areas all at once.
- Teejay states that putting bumpers on the corner walls would help to preserve the walls.
- Ghenet states that perhaps some parents could paint murals on the walls. Valerie says that it has been at least four years since the murals were painted at the school.

-Ghenet brings up the update on the online auction.

- Thus far, about 32-33 items have been placed online to be bid on.
- She states that almost all of the items were donated for free, but that the PFA has spent about \$80 on the auction, as \$50 of the money spent went to purchase items from another school's auction. Other than this, every other item was free and donated.
- Jennifer inquires as to whether unsold merchandise can be saved for next year's auction.
- Diana inquires as to whether the auction items have a minimum bid.
- Ghenet states that some of the auction items have an expiration date, and suggests that any unsold items be auctioned off to the teachers. Jennifer states that this would be a double promotion for the vendors on the auction items. (1-auctioned to community and 2-auctioned to the teachers.)
- Jennifer states that room parent emails aren't being sent enough in advance from the PFA, and that some room parents do not see the emails. She inquires as to whether the emails could be highlighted for attention purposes. Ghenet states that all PFA information is put in the weekly bulletins and emails. Sarah says that Meghan posts specific items on the website. Julie mentions that she was unaware of the online auction. Diana notes that reminders could be placed on the boards set up at carpool.
- Julie inquires as to what the online auction proceeds will be spent on.
- Ghenet states that the proceeds collected will be used to fulfill teacher's grants. The proceeds will be divided up among the teachers.
- Jennifer questions if the auction has a minimum dollar amount to be collected. Ghenet states there is not.
- Ghenet Yosief suggests that Jennifer and other members should write down ideas so that they may be carried out and not just talked about.

NEW BUSINESS:

- Teresa brings to discussion the idea of having a Food Truck on June 12 as an end of year celebration.
 - She suggests asking for permission to use the parking lot of the office building across the street from school, or perhaps the grass lot behind the school.
 - Sarah states that we would need to contact the property management company in order to get this approved. Teresa states that she has contacted the management previously.
 - Jennifer states that if the gathering was held behind the school then people would have to sign in at the front office because they will inevitably end up playing on the playground, and that's an issue due to the school having kids in the after care program.
 - Jennifer also notes that the grass lot behind the school is not mowed, but just cut around the edges.
 - Teresa states that she could look into having a food truck elsewhere.
 - Teejay inquires as to whether we could have any more food trucks. Teresa suggests Kona Ice.
 - Ghent questions if the PFA can sell Papa Murphy's Pizza.
- Sarah calls to attention the Election Results for next school year's PFA officers.
 - Sarah calls for the voice vote of elected officers, and determines that it carries.
 - Sarah requests that the new PFA officers put together a calendar for next year, and include in March or April the election proceeding dates, as well as on a google calendar.
 - Jennifer asks that fundraisers be placed on this calendar, and states that Mr. Lynch wants to move field day for next school year.
 - Sarah suggests that a file with google docs would be a good idea to track events.

Ghenet adjourns meeting at 9:21 a.m.

Casa Esperanza Montessori Charter School PFA

Budget Update through May 2019

	May Balance	EOM +/-
PFA Main Checking	\$8,174.40	\$933.62
PFA Savings	\$856.68	\$0.00
Scrip Account	\$2,317.93	-\$594.75
PayPal (Fun Run)	\$3,507.54	\$3,507.54
Net Accounts	\$14,856.55	\$3,846.41

By Committee:

Standing Committee	Budgeted Income	Actual Income	Budgeted Expense	Actual Expense	Budgeted Balance	Actual Balance	% to Budget
Active Fundraising	\$11,150	\$12,759	\$2,500	\$5,294	\$8,650	\$7,465	86%
Passive Fundraising	\$4,400	\$14,682	\$0	\$5,288	\$4,400	\$9,394	214%
Communications	\$2,500	\$2,932	\$0	\$0	\$2,500	\$2,932	117%
Educational	\$5,700	\$13,928	\$18,810	\$17,886	\$13,110	\$3,958	30%
Events	\$9,259	\$10,080	\$10,801	\$13,801	\$1,542	\$3,721	241%
Hospitality	\$2,500	\$2,916	\$6,089	\$6,565	\$3,589	\$3,649	102%
School Support	\$0	\$0	\$8,850	\$5,297	\$8,850	\$5,297	60%
Pending Fun Run	\$2,500	\$3,487	\$0	\$0	\$0	\$0	
July-May	\$38,009	\$60,783	\$47,050	\$54,130		\$3,166	112%