



**Casa Esperanza Montessori
Minutes of the Board of Directors
January 17, 2019 - 6:00 p.m.**

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

Member	Present	Absent
Monique Taylor Chair	X	
Cindy Appleby Secretary and Vice Chair	X	
Alice Ward Treasurer	X	
Seth Wood	X	
Dan Chilton	X	
Allen Cannedy	X	
Mechelle McKenney		X
Monica Perry		X
Mike Slipsky	X	
Seraka Davis	X	
Janice Rojas	X	
Ibis Nunez Head of School	X	

Also present at the meeting were Anna Foley, Julie Jailall and Barbara Cooke.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Mrs. Taylor at 6:14 p.m.

I. WELCOME

Mrs. Taylor welcomed everyone.

Conflict of interest statement read and presented along with mission statement.

II. CONSENT AGENDA

Dr. Cannedy motioned to approve consent agenda, Mrs. Davis seconded and all approved 9-0.

Mrs. Appleby motioned to approve the minutes from December 19th meeting, Mr. Wood seconded and all approved 9-0.

III. PUBLIC COMMENT: No one presented for public comment.

IV. ANNOUNCEMENTS: PFA update on activities: Ghenet Mogos secured many supporting school sponsors and will have a thank you breakfast on January 31st. The Gaga Pit for the playground is being bought due to high parental support. Ghenet Yoseif, who oversees

events, said PFA had big turnout for the fall festival at Hill Ridge Farm, along with Literacy night and as a result all teacher's got their wish lists supplies with the support of parent donations. Recently we hosted STEM night which was a huge success as well. Teresa Lockhart – communication- PFA bulletin has been streamlined and put out to parents and the school community. Yearbook is being worked on. Brian Lanspery treasurer of PFA says there is a steady of money and the main goal was for money to go back to the casa community. Mr. Lanspery would like the next PFA to be in a good starting position for next school year. Exceeded income budget, at \$23,000 for the year and monies

have been going to the community and teachers. Spending more than getting at this point. Hoping to leave next PFA with \$12,000-13,000.

V. NEW BUSINESS

- Review of June 30, 2018 Audited Financial Statements presented by Amanda Habich from Thomas, Judy and Tucker, P.A.
- HOS Report – Active enrollment is currently 512, cultural school activities were shared in report.
- New EC Teacher hire replacing previous vacancy was approved. Mrs. Zackheim, a NC EC licensed teacher will be contracted.
- December YTD Financial Results was presented by Corey from Charter Success Partners. Expenses exceeded revenue in December and that typically happens due to school being out and county payments not being on time. Projected surplus for the month was \$6000.
- Beginning Teacher Plan was approved by the board to be submitted to DPI.

Mr. Slipsky makes a motion for Beginning Teacher Plan, Mr. Wood seconded and all approve 9-0.

VI. COMMITTEE REPORTS

i. Board Affairs-

- Mrs. Davis has a good base for recruitment of new board members and has done research as to how to go about it.

ii. Communications:

- Committee meetings have been moved from Feb 14th to Feb 13th.
- Editorial marketing calendar has been created and shared with committee for all events happening now and in future.
- Currently there are 3 Facebook adds running focusing on the mission of the school and what we offer. The adds are running all around Raleigh and as far as Cary.
- Trial runs will be happening with teacher pages on the Casa website.
- Monique met with Steve Joyner IT team and talked about streamlining parent information such as emails and talked about what other items need to be streamlined.

iii. Development:

- Mariposa fundraiser ended at \$20,000.
- Viva Casa is our next fundraiser, thinking of going smaller and more laid back, smaller auction, wine wall and a raffle.
- Teresa Lockhart created a spreadsheet of potential grants, we need to pick out the ones that can be applied for Casa.

iv. HR/Finance:

- Salary working group has sent a survey to all the teachers and faculty regarding salaries and what is valuable to them. Looking at adopting a model similar to Voyager for the compensations structure.

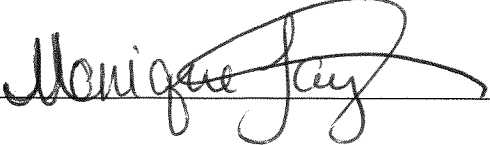
v. Strategic Planning:

- Meeting next week.

- Need a sense of where the plan is headed as far as facilities is concerned. Mrs. Appleby leads the committee and will review this part of the plan.

Janice Rojas left the meeting.

Mr. Slipsky made a motion to adjourn the meeting at 8:36 p.m. Mr. Wood seconded and all approved 8-0.

 _____, 2/21/19 Monique Taylor, Board Chair

 _____, 2/21/19 Cindy Appleby, Board Secretary