



**Casa Esperanza Montessori**  
**Minutes of the Board of Directors**  
**October 25, 2018 - 6:00 p.m.**

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

Member	Present	Absent
Monique Taylor Chair	X	
Cindy Appleby Vice Chair	X	
Alice Ward Treasurer	X	
Seth Wood Secretary	X	
Dan Chilton	X	
Allen Cannedy		X
Mechelle McKenney	X	
Monica Perry	X	
Mike Slipsky	X	
Seraka Davis	X	
Janice Rojas		X
Lori Diaz		X
Ibis Nunez Head of School	X	

Also present at the meeting were Anna Foley and Barbara Cooke.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Mrs. Taylor at 6:09 p.m.

**I. WELCOME**

Mrs. Taylor welcomed everyone. Introductions around the room by all present.

Conflict of interest statement read and presented along with mission statement.

**II. CONSENT AGENDA**

Mrs. Taylor motioned to approve consent agenda, Mrs. Appleby motioned to approve, Mr. Slipsky seconded and all approved 8-0.

Mrs. Taylor motioned to approve the minutes from September meeting, Mrs. Appleby motioned to approve, Mrs. McKenney seconded and all approved 8-0.

**III. PUBLIC COMMENT:**

**IV. ANNOUNCEMENTS:** School is being represented this evening in Durham at the charter school fair by Wendy Pineda and Pam Seymour.

The PFA is inviting the board to the Fall Festival at Hill Ridge Farm on

Sunday, October 28th.

**V. NEW BUSINESS**

- The Head of School shared the highlights of quality educational experiences that students were having with the Artists in Residence who have been working with all our students for

one week. She expressed her gratitude to the Parent Faculty Association for sponsoring it for all Casa students. This year the topic selected conflict resolution and the history of our native American tribes and their quest for peace. Students have been writing mini plays and rehearsing. Parents will have the opportunity to see their product.

- The School potluck event was very successful. Teachers provided parents presentations about our Montessori philosophy.
- The Head of School informed the board about additional quality cost free training in math and literacy provided by Department of Public Instruction. Three Casa teachers have been sent to the Math Foundations training and many others are also taking the on-line Reading Foundations training.
- Upper grade level teachers were introduced by the HOS. They provided a presentation demonstrating how they developed curriculum in the areas of language arts and math K-6th integrating the North Carolina Standard Course of Study with our Montessori best practices. They are hoping to continue developing curriculum in all subject areas next summer.
- The calendar for SY 2019-2020 was created during intersession. It will be shared with teachers first before going out to the public.
- PFA bought and installed the new playground equipment, still need donation to continue expanding further for upper grades.
- Sra. Nunez and Dr. Jailall attended the Charter conference and shared information regarding a grant.
  
- Septembers Finance Dashboard – at 523 charter students and 23 for pre-school; staffing remains the same.
- BASC enrollment figures are 112 students with staff children, paying students are at 91.
- Pre-School and BASC. We are falling behind on preschool students, currently we have less than projected.
- Did not get the monies we expected from the School Supplies.
- Salaries are right on target
- Spending is higher for first quarter because of the start of the school year but will level off when spending stops.
- Review and approval of new budget outlined in board packet.

Mr. Chilton makes a motion to approve the new revised budget, Mr. Slipsky seconded and all approve 8-0.

- Proposed modification to the admissions policy for review and will need an approved policy by next month for lottery registration in January.
- Kaleidoscope Articulation High School agreement proposal

Mr. Wood makes a motion to approve the Kaleidoscope Articulation High School agreement proposal after review by the attorney, Mrs. Davis seconded and all approved 8-0.

- February 2018 repair expense to be approved

Mr. Slipsky makes a motion to approve the February 2018 expense to MG Plumbing, Mrs. Ward seconded and all approved 8-0.

- Mr. Wood has resigned as secretary of the Board of Directors.

Mr. Slipsky makes a motion for Cindy Appleby to be the Board secretary, Mr. Wood seconded and all approved 8-0.

VI. COMMITTEE REPORTS

i. Board Affairs-

- Conflict of Interest sheet that policy signed in addition to being read.

ii. Communications:

- Brochure is finished and looks great.
- Looking for a good deal on printing.
- Marketing strategy work is work in progress.

iii. Development:

- Mariposa is currently at \$11,000, thanks to generous donations from the Chilton, Hessler, and Ward families.
- Board will reach out to past donors or contribution.
- Mariposa will extend to December 31st.

iv. HR/Finance:

- Closed session topics
- Facilities task force, met with Billy Redman a couple weeks ago. Have experience with working with a variety of schools. They know a lot of people and connected with a lot of people in the area. Rent we are paying is aligned with market prices. They said that they thought the landlord would be willing to work on expansion. We need clarity and vision of what we need, a long term plan (4-5year financial model). Demonstrate solid performance, which we are shaky now. Build to suit is the best way to go.
- Next Facilities meeting in on Nov 2<sup>nd</sup>.


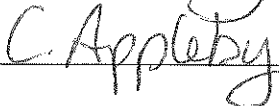
v. Strategic Planning:

- Draft of incentive, goals and actions will be sent out. If anything needs to be added please let Cindy know.
- HOS asked the Strategic Committee to create a "link" to the Casa School Improvement Plan

Mrs. Appleby motioned to move into closed session for personnel, finance and human resources matters in accordance with: NC Gen. Statue 143-318.11(a) (6) Mr. Slipsky seconded and all approved 8-0.

Mr. Wood made a motion to return to open session, Mrs. Appleby seconded and all approved 8-0.

Mrs. Taylor a motion to adjourn the meeting at 10:18 p.m. Mr. Chilton seconded and all approved 8-0.

 \_\_\_\_\_ / 11-15-18 Monique Taylor, Board Chair  
 \_\_\_\_\_ / 11-15-18 Cindy Appleby, Board Secretary