



**Casa Esperanza Montessori
Minutes of the Board of Directors
September 20, 2018 - 6:00 p.m.**

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

| Member | Present | Absent |
|------------------------------|---------|--------|
| Monique Taylor Chair | X | |
| Cindy Appleby Vice Chair | X | |
| Alice Ward Treasurer | X | |
| Seth Wood Secretary | X | |
| Dan Chilton | X | |
| Allen Cannedy | X | |
| Mechelle McKenney | X | |
| Monica Perry | X | |
| Mike Slipsky | X | |
| Seraka Davis | X | |
| Janice Rojas | | X |
| Lori Diaz | | X |
| Ibis Nunez Head of School | X | |

Also present at the meeting were Anna Foley, Lucretia Griffiths, and Barbara Cooke.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Mrs. Taylor at 6:09 p.m.

I. WELCOME

Mrs. Taylor welcomed everyone. Introductions around the room by all present.

Conflict of interest statement read and presented along with mission statement.

II. CONSENT AGENDA

Mrs. Taylor motioned to approve consent agenda, Mrs. Appleby motioned to approve, Mr. Cannedy seconded and all approved 9-0.

Mrs. Taylor motioned to approve the minutes from August meeting, Mr. Wood motioned to approve, Mrs. Appleby seconded and all approved 9-0.

III. PUBLIC COMMENT:

IV. ANNOUNCEMENTS: Potluck September 26th at 6:00 p.m.

V. NEW BUSINESS

- Head of School Report—Sra. Nunez provided a full presentation to the board which included the results of the NC Teacher Work Conditions, Board Staff and Parents Survey, and the SY 2017-18 EOG results for Casa. Twenty-six out of 28 teachers responded to the Teacher Work Conditions, 14 staff responded to the board Monkey Survey and 128 responded to the parent survey. Sra. Nunez presented a power point highlighting areas for improvement and

actions considered. The board and administration are delighted to see Casa rated as a "B" school. Besides a "B" rating, Casa students met growth finally after 3 years! Sra. Nunez expressed major gratitude to Casa's Parent Faculty Association for celebrating throughout the week with teachers this special achievement of our students.

- August Finance Dashboard – Enrollment ADM ending August 31st, currently 20 private preschoolers, charter is a 487. Staffing was same as July and not additions or leaves.
 - Linq conversion has been completed, federal budgets submitted to DPI and FAS confirmed.
 - BASC enrollment figures are 79, and 12 partial schedule students and 21 staff students.
 - We just approved by UNC-Apples to work with Development
 - We are on budget with a surplus of \$117,348
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- New contract approval – Music Instructor, Contractor

Mr. Slipsky makes a motion to approve the new Music Instructor, Contractor. Mr. Chilton seconded and all approve 9-0.

VI. COMMITTEE REPORTS

i. Board Affairs-

- Nothing to report

ii. Communications:

- Articles for Newsletter, literacy and describing the Mariposa Fund

Mr. Wood makes a motion to approve the newsletter articles. Mrs. Davis seconded and all approve 9-0.

iii. Development:

- Mariposa is kicked off and ongoing.
- Will do parent teams again even though that was not the original plan.
- Mariposa will end on October 26th at the Fall Festival.
- Will post GoFundMe on Facebook to set as a gage.
- Spoke with UNC students to help with press releases for us.

iv. HR/Finance:

- Revised proposed budget will be presented next month
- Salary scales from Wake County for certified personnel
- Facilities working group meeting, there have been two, make recommendations to the board. Pam Seymour defined out space requirements, size of school and needs of Montessori method. If we were to do a ground up build of 75,000 ft. calculations of 18,000,000. Renovations of a space cost would cut cost in half. Next meeting is Sept 21st.

v. Strategic Planning:


- Working on cleaning up points from last meeting. Next meeting will be October 17th and will present draft of strategic plan.


Mr. Chilton motioned to move into closed session for personnel matter in accordance with: NC Gen. Statue 143-318.11(a) (6) Mr. Cannedy seconded and all approved 9-0.

Mr. Wood made a motion to return to open session, Mrs. Appleby seconded and all approved 9-0. The Board reviewed an invoice submitted by MG Plumbing in the amount of \$600. After discussing the invoice, the Board

concluded that the work supported the school and that the charges were reasonable. Mr. Slipsky made a motion to approve charges, Mrs. Davis seconded and all approved 9-0.

Mrs. Taylor a motion to adjourn the meeting at 10:18 p.m. Mr. Chilton seconded and all approved 9-0.


_____ | 10/25/18 | Monique Taylor, Board Chair


_____ | 10/25/18 | Seth Wood, Board Secretary