



**Casa Esperanza Montessori
Minutes of the Board of Directors
June 13, 2018 - 6:00 p.m.**

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

Member	Present	Absent
Awamary Khan Chair	X	
Monique Taylor Vice Chair	X	
Allen Cannedy	X	
Traci Tucker- Cortez		X
Dan Chilton	X	
Seth Wood	X	
Mechelle McKeeney	X	
Monica Perry		X
Alice Ward Treasurer	X	
Mike Slipsky		X
Krisy Sims	X	
Cindy Appleby Secretary	X	
Ibis Nunez Head of School	X	

Also present at the meeting were Anna Foley, Lucretia Griffiths, Anna Foley and Barbara Cooke.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Mrs. Khan at 6:29 p.m.

I. WELCOME

Mrs. Khan welcomed everyone. Introductions around the room by all present. Introduction of new AHOS, Dr. Julie Jaillal.

Conflict of interest statement read and presented along with mission statement.

II. CONSENT AGENDA

Mrs. Khan motioned to approve the minutes from April meeting, Mrs. Taylor motioned to approve, Mrs. Ward seconded and all approved 9-0.

III. PUBLIC COMMENT:

IV. ANNOUNCEMENTS

V. NEW BUSINESS

- Head of School Report– We wrapped up the school with our 8th graders this past June 7th in our Moving-On ceremony sending them off to their next journey. Our 7th graders did a wonderful job sharing nice information which tried to capture important aspects of each 8th grader's personality.
- We have hired the replacements for the lead classroom teachers vacancies that we had and all the EOG testing was completed.

- Our commitment to Paedeia seminars for upper grade levels is strong and continues. Our 5-6 grade combination teachers will be attending the summer training and receive further support with the experience of our MG teachers.
- We had an exciting well attended upper grade level Science Extravaganza where all our 4th-8th grade students presented their science projects to all the students in grades K-3rd as well as their parents.
- Classroom and para assignments were done and students and their parents helped teachers move rooms as needed. Every year we have to follow the make-up of our grade combinations which then guides us to determine the amount of classroom moves we need to make.
- I am excited to share that for the first time out teachers will be involved in curriculum development in the areas of language arts and math. Teachers are expected to create a pacing guide that will specify clearly the Montessori materials to be used with the NC academic standards in grades 1-6.
- Motion to approve new board members

Mr. Wood makes a motion Seraka Davis, Lori Diaz, Janice Rojas, Mrs. Sims seconded and all approve 9-0.

- Approval of new bylaws

Mr. Wood makes a motion to approve new bylaws, Mr. Cannedy seconded and all approve 9-0.

- Third party contracts for EC, Insurance and Raleigh Little Theater (new)

Mrs. Ward makes a motion to approve the third party contracts, Mrs. Sims seconded and all approve 9-0.

- Third party contracts, EC, Insurance and Raleigh Little Theater (new)

Mrs. Ward makes a motion to approve credit card, Mrs. Sims seconded and all approve 9-0.

- Teacher contract K1 enrichment, 4-5 enrichment, 1-2 immersion, BASC

Mrs. Sims makes a motion to approve new teacher K1 enrichment teacher, Ms. McKenney seconded and all approve 9-0.

- Teacher contract for 4-5 enrichment contract

Mrs. Ward makes a motion to approve the new teacher contract for 4-5 grade enrichment teacher, Mrs. Appleby seconded and all approve 9-0.

- Teacher contract for 1-2 immersion contract

Mrs. Appleby makes a motion to approve the new teacher contract for 1-2 grade immersion teacher, Mr. Cannedy seconded and all approve 9-0.

- BASC Coordinator contract

Mrs. Taylor makes a motion to approve the BASC Coordinator contract, Mrs. Ward seconded and all approve 9-0.

- New Faculty and Family survey templates

Mr. Chilton makes a motion to approve the new faculty and family survey, Mrs. Sims seconded and all approve 9-0.

- Employment contract for 12 month employees

Mrs. McKeeney makes a motion to approve the employee contract for 12 month employees (5), Mrs. Janice seconded and all approve 9-0.

VI. COMMITTEE REPORTS

i. Board Affairs-

- Bylaws are still at DPI and we still going by our old bylaws. Still awaiting response for DPI.

ii. Strategic Planning:

- Wrapped up planning of initiative and will resume a new initiative in the Fall.

iii. Finance/HR committee:

- On budget and on task 93%
- This budget includes Montessori training and new computers.
- Approval of draft budget 2018-2019

Mr. Cannedy makes a motion to approve the new 2018-2019 budget, Mrs. Taylor seconded and all approve 9-0.

iv. Development:

- Mariposa 2018 is up to 56,000, we started annual fund with 32,000.
- The last year and a half participation has been low.

v. Communication Committee:

- Survey is the main objective for today
- New board members need to send bio's for website update

Mr. Chilton motioned to move into closed session for personnel and student matter in accordance with: NC Gen. Statue 143-318.11(a) (6) Mr. Cannedy seconded and all approved 9-0.

Mrs. Sims made a motion to return to open session, Mr. Cannedy seconded and all approved 9-0.

Mr. Cannedy made a motion to approve executive officers, Mr. Chilton seconded and all approved 9-0.

Chair: Monique Taylor
Vice Chair: Cindy Appleby
Treasurer: Alice Ward
Secretary: Seth Wood

Awamary Khan, Board Chair

C. Appleby

17-16-18

Cindy Appleby, Board Secretary