



Parent Faculty Association

Casa Esperanza Montessori Charter School

PFA Executive Board Meeting
December 6, 2016

Members Present: Anika McClendon, Debra Perdomo, Wendy Pineda, Danielle Whysall, Sindy Salcedo, Anna Foley, Christina Riordan, Heather Worrell, Molly Blanchard

1. Welcome
2. Committee Reports
 - a. Programs and Events
 - i. McTeacher
 1. Jan 10, 2017 from 4:30 - 7:30
 2. Molly will talk with the teachers today to let them know and send out the signup
 3. Add it to Sra. Nunez's email
 4. Give the aprons out to the teachers
 - ii. Winter Carnival
 1. Probably at LifePoint Church
 2. January 28, 2017
 3. Anika needs a check
 4. Trying to spend between \$500 - \$700
 5. If we want to do baskets, we need to ask right away when we come back to school
 6. Maybe have three nice baskets and ask for \$5 for tickets instead of \$1
 7. Maybe we could let the parents know about Mariposa fund at this event - a table to let them know - have the tree graphic and the piggy graphics to show the parents
 - iii. Casa Connections
 1. Good attendance for the outdoor ones
 2. Having them after school works best
 - b. Hospitality
 - i. Teacher Luncheon
 1. Friday, December 9
 2. Teachers are enjoying it
 3. This time is UE2, LE2, CHLE6
 - c. Communications
 - i. Newsletter

1. Wendy will write up Cultural Arts event
2. Want to include new logo
3. Add where the fundraising money goes in this issue
4. Add info about Mariposa fund
- ii. Yearbook
 1. All students validated - just missing two students
 2. Danielle will make sure the info gets into the Friday folders
 3. Leave some forms with Celeste
 4. Put an announcement in Sra. Nunez's email
 5. Early forms are due Feb 3
 6. Last day to order March 24
- iii. Website
 1. Meghan is doing a lot of work to keep it current
 2. Still going through the redesign
- d. Active Fundraising
 - i. Silent Auction
 1. Wendy will present to faculty today
 2. 5 options or they could do something different
 3. Teachers need to choose before break so the PFA can order supplies
 4. PFA will help if teachers need helping finishing
 5. Lillian will need help setting up the Silent Auction in January
 6. Need to look for more auction items
 7. Lillian will talk with Kerry Schmidt to see if she has any
 8. Want to set up an online form to look at before Fiesta
 9. Need to ask Jenny for help with this
 10. Need to contact Wakefield High school to ask permission for use of the lobby
 11. Need to decide what to do with the items during the program
 - ii. Casa Creations
- e. Passive Fundraising
 - i. Casa Gear
 1. New Logo
 2. Anika has it and sent it to Steve to create new sweatshirts
 3. We won't have them until after break
 4. Can we put the new logo on the chalkboard at the entrance
 5. We can add pictures
 - ii. Scrip
 1. Panera, Starbucks, Barnes and Noble all \$5
 2. Target \$10
 3. Need to make a new board for selling scrip cards
 4. Molly will make the new board, Danielle will make the color copies

3. Funding Requests

1. Heart monitors
 - a. Danielle had Mr. Lynch ask for a discount
 - b. Mr. Lynch will rotate them through the MG classrooms

- c. Monitors will stay at school
- d. Teachers need to create the work to go along with it
- e. Incorporate this into Science lessons
- f. This is the only program that gives the monitoring piece to the school as well
- g. Everyone approved for the 20 monitors and the monitoring software
- h. We will ask Mr. Lynch to present at the end of the year to let PFA know how it went

4. Budgets Updates

- 1. Danielle just got a check from Amazon and it said it was the last one
- 2. Now it will be under the Amazon Smile Link - direct deposit into the account
- 3. Book Fair went well \$5,438.72
- 4. Danielle changed the reporting to match what the team had asked for (looks great)
- 5. Playground funding is finished for the year
- 6. Changed Fall Festival to Winter Carnival
- 7. Really need to sell scrip cards
- 8. Molly is willing to buy food for Pam's Pantry but the food is going fast. The budget now is monthly but may need to be every two weeks. PFA will give \$120 per month
- 9. Molly will call Nature's Own on Spring Forest to see if they donate

5. Head of School

6. Questions, Comments, and Closing