



Parent Faculty Association

Casa Esperanza Montessori Charter School

PFA Executive Board Meeting
September 6, 2016

Members Present: Anika McClendon, Debra Perdomo, Wendy Pineda, Lillian Zeitouni, Danielle Whysall, Erin Huckel, Miya Fleming, Sindy Salcedo, Julie Stevenson, Ibis Nunez, Kerrie Gottschall, Kathy Owens, Dionne Moragne, Christina Riordan, Ingrid Bou-Saada

Agenda

Treasurer Report

- Discussion about how much money should be left in reserve
- Only \$10,000 should be left from year to year
- We have already spent \$9,656.71 already this year.
- Have to create new categories or add the money under different line item
- Have a line item for instructional supplies
- Scholastic Book Fair - used the money for rewards from scholastic
- Faculty grants
- Media Center budget
 - RAZ kids
 - Discovery kids
 - Brain pop
 - Grant writers may help with this

Scholastic Books

- This would be a great way to earn money for more books for classrooms
- Add to room parent training

Orientation Meeting

- Room parent orientation meeting on Thursday
- Can teachers send an email for the meeting
- Need to go through the IT company - not going through the media center any more
- Discuss Scholastic Flyers
- Room Parent List Serve
- Monitored by the school
- Sheet about classroom celebrations in the folder
- Teacher appreciation - everyone did their own thing
- PFA will give a gentle reminder
- Please be Prompt - add a timeline in the folder
- Committee chairs do not send emails to room parents - has to be crafted from PFA
- Emails should be systematized

Communication Committee Report

- We may need to ask for a list serve for Committee leads
- PFA should create a document with specific instructions for committee leads to know the process for communications and emails
- Copy Casapfa@cemcs.org on all emails so the officers are in the know
- IT could create a list serve for committees that includes CasaPFA
- Just email casaPFA to add new people to groups
- Add list serves to the website

Communications

- Yearbook - New parent Jennifer has volunteered to be in charge
Anika will reach out to Cheri Thomas for yearbook help
Some parents are helping
- The Link newsletter was sent out - they are working on the new one
Should go out third week in October
Mariposa or Fall festival
Tree fundraising graphic
- Facebook - Jenny will continue to update
- Website - Debra is working on keeping it updated

Board Liaison for PFA

Need to have a parent go and then report back to us and report to the board
Lillian will volunteer but would like other parents to help as well

Hospitality Committee Report

- On the Border - organized by Danielle
- Raised \$467 - most ever from that restaurant
- Staff appreciation lunches
- Sent out sign up genius
- Cathy Owen - teacher emergency supplies
- McTeacher - January - Molly is confirming
- Sunshine/Gratitude - Beth Plumeri is overseeing
- Uniform Exchange 9/28 and 9/29 - Thanks to Laura Chapman for organizing the bins
- Used Uniform giveaway - Donate if you can / Uniform grab and go (ask Molly to change name)
- Lillian will be in charge of finding 4 - 5 parents to help out with afternoon carpool
- Carpool Connections, Julie Stevenson will meet with Sr. Coronado tomorrow and then help organize carpool connections, Will use google maps

Cultural Arts

- We will have an artist in residency for 5 days in October for entire school

Active Fundraising

- Lillian wants to know the theme for Fiesta
- Silent Auction will be during Fiesta - Kathy Owens will help at Fiesta with the Silent Auction
Need people to start finding donations
Have each classroom create something for the auction

Casa creations

Need an idea, room parent can help, teacher can help

Integrate it in the work plan as a work of choice

Pace it out so that it is not right before Fiesta

Passive Fundraising

- **Amazon**, we received \$77

- **Restaurants**

- **Square One Art**

Order forms should here soon to send out - need to be back by Sept 26

- **Scrip**

Anika just sorted and inventoried all of the scrip cards

Kathy Owens will volunteer for selling them during carpool

Need to go to car pool plus again

Can use the card reader from PFA

PFA pre-pays so the square is set up for the BB&T account

PFA also has a paypal account - need to ask Melinda for that

Put it on facebook

Send out the message with info on which cards are available and for how much

Anika is trying to inventory to find out which cards are selling the best

Anika has checks to deposit into scrip

- **Kroger** has a program to link their card to the school

- Need to update the list of fundraising

Head of School Comments

- Thanks to the PFA for the **leveled readers** and **projectors**

- *School and teachers are feeling the support this year*

- Thank you for helping with **MG carpool** in the afternoon

- Every week Thursday and Friday and some Tuesdays when there are committee meetings

- Committee work will begin this afternoon

SIP/Literacy - Itnuit Janovitz will be the parent liaison

Include the montessori method in everyday teaching

Events committees, Kathy Z, Ana Maria, etc.

Still need a parent volunteers for these committee groups

Montessori and Student behavior - still need a parent volunteer for that one

Led by Sr. Coronado

- School has strong focus in **literacy** this year, this is why the leveled readers are so important

- MG is starting a school council

- Talking with students during casa community about it

- Problem solving in school and awareness to create more student ownership

- EOG scores have been released so parents can look at the results

- Sr. Coronado will give a report to the board

- *We want our school to be an A school*

Will there be a specific PFA committee lead meeting?

It will be next week maybe, Anika is still working on the binders

Meeting adjourned