



Parent Faculty Association

Casa Esperanza Montessori Charter School

CASA Esperanza Montessori April Parent Faculty Association Meeting

April 17th, 2018/ 8 AM / Faculty Lounge

Executive Officers

Kerrie Gottschall (absent) & Lilian Zeitouni, Co-Presidents; Intuit Janovitz-Freireich & Kerri Schmidt (absent), Vice Presidents; Bryan Lanspery, Treasurer; Wendy Pineda, Secretary

Members Present: Brian Shopmyer, Beth Plumeri, Sindy Salcedo, Sarah Slipsky, Julie Stevenson, Jenn Gerdts, TeeJay Lanspery, Laura Chapman, Rachal Banyal, Freya Walker

AGENDA

Welcome and Call to Order

The meeting was called to order at 8:13 by Lilian

New Business

1. Budget Update (Income, expenses, cash flow, balance, committee budget updates): **Bryan**

a. We have had more income come in the we have spent

b. Savings account is steady and we are holding it for the playground

c. Scrip has seen a slight increase

d. Yearbook and PDA sales have brought in income \$1,070.85 from PDA

e. We had two restaurant nights that we have also received money from

f. We have also received some Casa Gear sales

g. Not many expenses this month

h. STEAM night is showing in the negative due to paying for the rental even with a \$500 credit for the rental of property. Next year it will be held on campus. It is already on the calendar.

i. Ms. Jong has requested money, \$4100, from the PFA for the renewal of the websites RAZ kids and Brain Pop. The library currently has \$2,039 left in its budget for this year. Bryan will check if we can pay for one with what is left in the budget. We will discuss this again next meeting to see if we can approve both of them.

j. We did not get anything from Harris Teeter because there is a \$250 min

k. We will ask Jenny to post that on Facebook so more people link their cards

l. We will also ask Jenny to post Amazon Smile info

m. Could we make a poster for the front door to let parents know

n. We should also let parents know at the beginning of the year since you need to redo it every year

o. Hospitality: **Kerrie G.**

p. Staff Luncheon

i. It will be this Friday

ii. Ghenet is helping and has gotten donations

iii. Fresh Market and Zoe's will be providing

iv. She need a letter for tax ID for donations for teacher luncheaons

v. Jen Gerdts has one for Silent Auction and will make one for teacher luncheon

q. Teacher appreciation week

i. Starts May 7th

ii. Lilian would like to send a letter to parents with a suggestion of ideas for the week

iii. Sarah wondered if the teacher favorites list would be updated

iv. Wendy is working on it

v. Jen Gerdts wanted to know if there was something for Specials Teachers

vi. Envelope at the front is for the end of the year

vii. A parent suggested that each grade level take one specials teacher

viii. Kerri will write something up

ix. Educational Committee: **Wendy**

- r. Touch Tank: summer cleaning and feeding
 - i. We need to create a protocol for the summer
 - ii. Wendy will speak with Ibis and Anna about a fob and schedule
- s. Playground (**Kerri S., Lilian, & Wendy**)
 - i. Ms. Griffiths and the board will be working on this
 - ii. PFA just has the money in the account for them
 - iii. They need to bring an invoice and the PFA will pay for it

iv. Program and Events: **Kerri S.**

- t. Casa Connections (**Emily Press**)
- u. STEAM night
 - i. All vendors came for free
 - ii. It was a huge success
 - iii. We also had a donation from the ice cream place
- v. End of Year Bash
 - i. June 9th - date has been approved
 - 1. Wendy will ask Barb to put it on the calendar
 - ii. Probably held from 10 - 2 at a park
 - iii. Volunteers needed
 - iv. Kerri would like some lead volunteers for next year since she will not be running it.
 - v. MG will probably sell their products at the Bash
 - vi. We would also like to team with them in other ways

vii. Communication: **Lilian**

- w. Yearbook (**Jennifer Fuller & Lilian**)
 - i. We have 190 yearbooks sold
 - ii. Last day to order is April 29
 - iii. PFA will order around 10 extra books for the library or for the person who takes it over next year.
 - iv. We may need help distributing the yearbooks when they come
 - v. Sarah suggested that we send out the info that it is pre-order only because people are used to
 - vi. Have teachers send the reminder as well, school wide email, and PFA

vii. Active fundraising: **Itnuit**

- x. Trivia night and silent auction
 - i. May 23 at Compass Rose from 6 to ?
 - ii. Trivia will be from 6 to 9 pm
 - iii. Jen Gerdt is the lead for the silent auction
 - iv. We are still looking for someone to run the trivia night
 - v. Still need donations if anyone wants to help
 - vi. Need to post on facebook
 - vii. May have an online auction first and then finish the bidding at the event
 - viii. No tickets to enter
 - ix. Raffle with half to the winner and half to the PFA
 - x. There will be a food truck but you can bring your own food
 - xi. Wendy will talk to Barb about adding it to the calendar
 - xii. Maybe have an MG parents night out - talk with the MG teachers
- y. Next Family Night is May 3rd
 - i. City Barbeque
 - ii. Need to show barcode on phone
 - iii. All day long

iv. Bylaws: **Lilian & Kerrie G.**

- z. Approve the Election Procedure
 - i. There are not clear procedures for this in the bylaws
 - ii. The committee met and created this so that the procedure is clear

- iii.Lilian read through the procedures that were created
- iv.We are voting to approve this to add it to the bylaws
 - 1.They are attached below
- aa.If approved elect the Election committee
 - i.Lilian led the vote and it was approved
- bb.Bylaw changes update/ Amendments
- cc.We nominated people for the election committee
 - i.Votes for the election committee

1.Rachel	II
2.Beth Plumeri	III
3.Jennifer Fuller	I
4.Sarah Slipsky	IIII
5.Ghenet Mogos	III
6.Laura Chapman	III
7.TJ Lansperry	I
8.Lindsay Narvaez	I
9.Freya Walker	I
10.Jen Gerdts	I
11.Jenny Goegen	II
12.Julie Stevenson	I
- dd.We had a three way tie for a spot - we voted
 - i.Beth 4
 - ii.Laura 6
- ee.Sra. Nunez nominated Adriane Scigliano for the third member
- ff.Sarah opened the discussion for nominating people for officers
 - i.President
 - 1.Nicole McIntyre
 - 2.Nicole Flores
 - 3.Itnuit - did not accept
 - 4.Freya - did not accept
 - 5.Beth Plumeri - did not accept
 - 6.Sarah Slipsky - did not accept
 - 7.Afom Yoseph
 - 8.Ghenet Mogos
 - 9.Laura Chapman - did not accept
 - 10.Jenn Gerdts - did not accept
 - 11.Kerri Gotschall
 - 12.Julie Stevenson
 - 13.Jennifer Fuller
 - 14.Lilian - did not accept
 - 15.Rachal Banyal - did not accept
 - ii.Vice President
 - 1.Ghenet Mogos
 - 2.Jenn Mattie - consider
 - 3.Julie Stevenson
 - 4.Ghenet Yoseph
 - 5.Freya Walker - did not accept
 - 6.Jennifer Fuller
 - 7.Beth Plumeri - did not accept
 - 8.Itnuit - did not accept
 - 9.TJ - did not accept
 - 10.Rachal Banyal
 - 11.Karen Bograd
 - iii.Treasurer
 - 1.Bryan Lansperry
 - iv.Secretary
 - 1.Laura Chapman - did not accept
 - 2.Sutapa Das
 - 3.Jennifer Westfall
 - 4.Freya Walker - did not accept
 - 5.Elizabeth Press
 - 6.Julie Stevenson
 - 7.Rachal Banyal

gg. The committee discussed not nominating spouses of PFA officers, spouses of teachers or staff, or spouses of board members but this was not approved.

hh. Nominations will close midnight on May 1st

ii. Sarah will get nomination form out today & we could put a box in the office for parents to nominate others

jj. Next Meeting Date: May 22

kk. Election will be May 21 in the afternoon and May 22 in the morning

ll. Wendy asked about ordering another set of printer ink. It was approved.

mm. Cindy asked about teacher bathrooms and Lilian will talk to Kerrie G about restocking them

nn. Meeting adjourned at 9:45

PFA Officers Election committee Election committee forms in March meeting of 3 parent members, 2 of which are elected by parents and faculty at the meeting and one parent member appointed by HOS. The election committee will exclude any current PFA officers and or any one running for the PFA officers positions. (Current PFA help recruit people to run. The Elections Committee needs to be neutral and should not be recruiting candidates.) PFA officers positions: 2 co-presidents 2 co-vice presidents 1 secretary 1 treasurer Duties: Call for nominations in the April PFA meeting Open the floor for nominations at the April PFA meeting Send google forms asking for nominations for a 2 week span ending at midnight. Verify acceptance of nomination within 2 days after the nomination period is over Submitting Bios of the nominees Prepare ballots and submit them at least one week before election date Construct an email about nominees, election date, election protocol and proxy voting form Current PFA Secretary to send out all emails on behalf of EC

Election dates. Voting will start on the afternoon before the May PFA meeting (2:30-3:30) and all ballots will be locked up in the PFA box Voting continues the morning of the May PFA meeting from 8am and ends at 9 am. All votes will only be counted at the PFA meeting Day of the election; Election committee -will set up a table in the front for voting -will check the eligibility of the members (carpool tags can be used as an identification) -will check for proxy votes