



Casa Esperanza Montessori
Minutes of the Board of Directors
AMENDED BOARD MINUTES
January 25, 2018 - 6:00 p.m.

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held at "), held in the teacher's lounge at the school at the time and date noted above.

Member	Present	Absent
Awamary Khan Chair	X	
Norma Quinones Vice Chair		X
Allen Cannedy		X
Traci Tucker- Cortez	X	
Geraldo Orbando		X
Seth Wood	X	
Alice Ward Treasurer	X	
Mike Slipsky	X	
Krisy Sims	X	
Monique Taylor	X	
Cindy Appleby Secretary	X	
Ibis Nunez Head of School	X	

Also present at the meeting were Anna Foley, Lucretia Griffiths, Barbara Cooke and Lina Espinosa.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Ms. Khan at 6:07 p.m.

I. WELCOME

Mrs. Khan welcomed everyone. Introductions around the room by all present.

Conflict of interest statement read and presented along with mission statement.

II. CONSENT AGENDA

Ms. Khan motioned to approve the minutes from December meeting, Ms. Appleby motioned to approve, Ms. Sims seconded and all approved 7-0

III. PUBLIC COMMENT: none

IV. ANNOUNCEMENTS

- Welcome new Finance Director – Lucretia Griffiths
- Mr. Gunter will be donating \$100 monthly towards our food pantry.

V. NEW BUSINESS

- HOS report – January Staff Development on Literacy in Dual Language took place on teacher workday (01-02-2018). Currently there are two vacancies for paraprofessionals and we have identified two candidates. Two public tours have taken place and have been very successful. Also, we will be using a new program for the lottery in March called Lotterease. We are currently holding school events for teachers and staff, wellness instruction that will include Zumba, HIT and Yoga. At staff meeting the new school calendar was shared with staff, according to the new calendar school will start one week later this year. Casa Ambassadors of Peace has been created to help our students support other students with conflict resolution and strengthen school climate. Dr. Cannedy will assist the school climate committee to help us in our long term work to develop a deeper understanding of diversity and best practices in our school.
- School Climate Committee presented on the importance of continuing to build a stronger school climate. They introduced a new software program for teachers to better track behavior patterns and find a variety of behavior strategies.
- The committee presented the revised discipline expectations for board approval. Ms. Cortez makes a motion to approve the new Discipline Policy, Ms. Khan seconded and all approve 7-0.
- Two contract approvals: Finance Director and Paraprofessional
Ms. Ward makes a motion to approve the Finance Director Position, Mr. Wood seconded and all approve 7-0.
Paraprofessional contract position to approve Ms. Sims makes a motion to approve the Parent and Family Engagement Policy, Mr. Khan seconded and all approve 7-0.

VI. COMMITTEE REPORTS

i. Board Affairs-

- Parent Organization Policy review
- Grievance Policy for review with current edits

Mr. Slipsky makes a motion to approve the Grievance Policy, Ms. Cortez seconded and all approve 7-0.

ii. Strategic Planning:

- Review of the meeting on January 24th.

iii. Finance/HR committee:

- Review of operations and expenses
- Review of budget to actual
- We had a positive cash flow in December and we have 60 days of unrestricted cash to use in a pinch.

iv. Development:

- Talked about Mariposa Fund and partnering with the PFA. The kick off will be at Fiesta in March. We are looking at Text to Give for money donations that night.

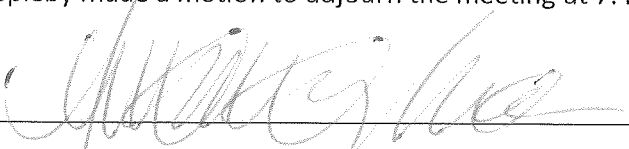
v. Communication Committee:

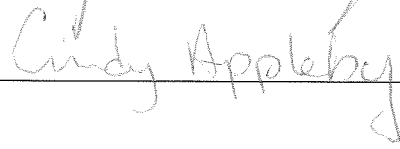
- MG survey results from December grades 4th-8th, meeting will be next Wednesday at 5:30.

Ms. Ward motioned to move into closed session for Compensation matter in accordance with: NC Gen. Statue 143-318.11(a) (6) Mr. Wood seconded and all approved 7-0.

Mr. Slipsky made a motion to return to open session, Ms. Sims seconded and all approved 7-0. *Mrs. Ward made a motion to approve salary increases for Before and After School Care Coordinator and Human Resources Director. Mrs. Khan seconded and all approved 7-0. No open items remained.*

Ms. Appleby made a motion to adjourn the meeting at 7:45 p.m. Mr. Cannedy seconded and all approved 7-0.

 / 5/17/18 Awamary Khan, Board Chair

 / 5-17-18 Cindy Appleby, Board Secretary