



**Casa Esperanza Montessori
Minutes of the Board of Directors
April 24, 2018 - 6:00 p.m.**

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

| Member | Present | Absent |
|---------------------------------|---------|--------|
| Awamary Khan Chair | X | |
| Norma Quinones Vice Chair | | X |
| Allen Cannedy | X | |
| Traci Tucker- Cortez | | X |
| Geraldo Orbando | | X |
| Seth Wood | X | |
| Alice Ward Treasurer | X | |
| Mike Slipsky | X | |
| Krisy Sims | X | |
| Monique Taylor | X | |
| Cindy Appleby Secretary | X | |
| Ibis Nunez Head of School | X | |

Also present at the meeting were Anna Foley, Lucretia Griffiths, Lina Espinosa and Barbara Cooke.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Mrs. Khan at 6:09 p.m.

I. WELCOME

Mrs. Khan welcomed everyone. Introductions around the room by all present.

Conflict of interest statement read and presented along with mission statement.

II. CONSENT AGENDA

Mrs. Khan motioned to approve the minutes from March meeting, Mrs. Appleby motioned to approve, Mrs. Ward seconded and all approved 8-0.

III. PUBLIC COMMENT:

IV. ANNOUNCEMENTS

- Fun Run is happening and money raised will go to teacher Montessori training.

V. NEW BUSINESS

- Head of School Report– **Fiesta de Las Familias:** This major event right before the break was an absolute success. Very special thanks go to our HR Director, Anna Foley and our Specials Teacher, Ana Maria Mendez!

- **Veterinary medicine exposure for our students:** Thanks to the efforts of Dr. Cannedy in coordination with Mr. and Mrs. Huckle, an application for a grant to offer our Casa students some lessons related to veterinary medicine was awarded. This initiative is called “This Is How We Role” Program and is led by Purdue University College of Veterinary Medicine. A total of \$5,000 has been awarded. Six model NCSU students will be providing our Casa students unique experiences in this field
- **Lottery:** The new computer program “Lotterease” eased us onto the new group of K families for Casa for this coming year. Now Celeste is tracking parents to submit the paperwork.
- **New Charter Parent’s Meeting:** Our April 11 evening parent was extremely successful. It was the first time I have seen such a crowd in these annual initial parent meetings. We could not fit them in the media, they asked questions, they applauded multiple times and it appeared they did not want to leave for the night! Their enthusiasm was absolutely contagious. We observed that Casa continues to grow in diversity.
- **Revision of Bullying and Harassment Policy # 1.1.3:** General Statute 115C-407.15-16 Article 29C requires all public schools in NC to “adopt a policy prohibiting bullying or harassing behavior.” We revised the previous policy to insure all 8 provisions of the general statute would be added as follows: A written rationale for the policy, a definition of bullying from Dan Olweus, a premier researcher on school bullying whose approach to dealing with bullying in school aligns with Montessori, included parents, staff and students in the policy, included that the provisions of the policy would cover all school events including those sponsored by PFA, behavior expectations of all members of our community, publication of this policy in the employee handbook/parent handbook/our school website. We still need to work on expanding this policy to address social media as a vehicle for bullying or cyber bullying and the boundaries of the school responsibility for social media use by students and employees. WCPSS just approved a new policy related to this topic which we will review.

Mrs. Ward makes a motion to approve additional language to bullying policy, Mrs. Taylor seconded and all approve 8-0.

- Contract for Enrichment Paraprofessional contract approval.

Mrs. Ward makes a motion to approve the Enrichment Paraprofessional contract, Mrs. Sims seconded and all approve 8-0.

- Contract for Immersion Teacher contract approval.

Mrs. Taylor makes a motion to approve the Immersion Teacher contract, Mr. Wood seconded and all approve 8-0.

VI. COMMITTEE REPORTS

i. Board Affairs-

- Bylaws were sent to DPI in December and comments have come back a few weeks ago and have been added.

Mr. Cannedy makes a motion to approve the new bylaw revisions, Mrs. Sims seconded and all approve 8-0.

ii. Strategic Planning:

- 3 Board members will be leaving in June. Monica Dixon, Janice Riohas, Dan Chilton and Me'chelle McKenney are new board prospects for next year.

iii. Strategic committee meeting tomorrow 4/25/18 at 3:30pm.

iv. Finance/HR committee:

- We have lost two teachers in March and we have replaced two teachers.
- Received approval for GSK 40,000 grant and will be geared toward technology.
- Resumes for internship for development and grant writing are coming in and will be interviewing.
- Looking to get reimbursement for HVAC repairs that have been done as of July 2017. Amount to be around \$4,000.

v. Development:

- Mariposa 2018 kicked off at Fiesta which was perfect timing since this year's campaign is for the art, music and PE. We are currently off to a slow start, we started with \$31,000 and currently raised about \$9,000.
- Team leaders are sending out weekly emails to the parents.
- We are going to create and info graphic to help with participation.
- Participation had increased since 3 years ago.
- The info graphic should go out to the new parents.

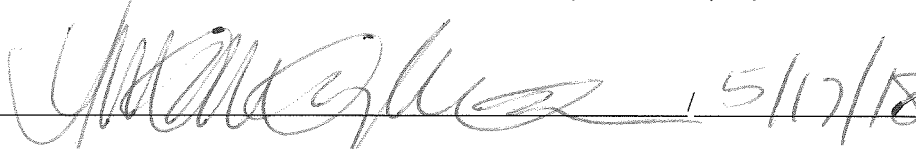
vi. Communication Committee:

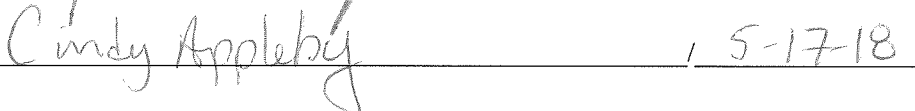
- Working on translating new family welcome packet and it has been translated and ready to go and can get approved at next meeting.
- Website is being worked on continuously. Looking to optimize the flow of the website and looking to translate the whole website into Spanish.
- Trying to get info from parent as to where they go first for info.

Mr. Ward motioned to move into closed session for personnel and student matter in accordance with: NC Gen. Statue 143-318.11(a) (6) Mr. Wood seconded and all approved 8-0.

Mrs. Taylor made a motion to return to open session, Mr. Slipsky seconded and all approved 8-0

Mr. Wood a motion to adjourn the meeting at 8:34 p.m. Mr. Slipsky seconded and all approved 8-0.

 5/17/18 Awamary Khan, Board Chair

 5-17-18 Cindy Appleby, Board Secretary