



Parent Faculty Association

Casa Esperanza Montessori Charter School

Casa Esperanza Montessori Parent Faculty Meeting 3/17

7 March 2017 / 8:00 AM / Faculty Lounge

Executive Officers: Anika McClendon, Heather Worrell, CO-Presidents; Debra Perdomo, Lillian Zeitouni, Co-Vice Presidents; Danielle Whysall, Treasurer; Wendy Pineda, Secretary

Members present: Anika McClendon, Heather Worrell, Danielle Whysall, Ben Whysall, Laura Chapman, Molly Blanchard, Ibis Nunez, Wendy Pineda, Christina Riordan, Debra Perdomo, Dalton Onorato, Sindy Salcedo, Dionne Moragne, Anna Foley, Edith Morales, Sarah Slipsky,

AGENDA

1. **Welcome/Meeting** called to order
2. **Committee Reports:**
 - a. **Programs and Events**
 - i. **Garden**
 1. Seed planting is underway, teachers can look online for a growing guide, our school got a grant from **Whole Foods**, Ms Brock has a list of supplies needed and the plan for the spring
 2. School is going to tie the plants, compost, and soil science to the curriculum. Ms. Brock will pass out the seeds today to all the teachers. Seeds were donated by **Atlantic Avenue Orchid and Garden**
 - b. **Hospitality**
 - i. **Teacher Luncheon**
 1. Teachers really enjoyed the last lunch. The next lunch will be next week.
 2. We need to add set up and take down slots to the signup genius.
 - ii. **Teacher Appreciation**
 1. **First week in May**. We can send out information the week we come back from intersession.
 2. Each day should be the same for each classroom if parents want to participate.
 3. Will it be a problem for the room parent to be there in the morning to help collect the gifts.
 4. Need to make sure Celeste knows the dates.
 - iii. **Uniform Swap**
 1. It is on the calendar for **March 22 and 23**,
 2. Can we also bring lost and found with it?
 3. Can we have the lost and found laid out beforehand so the kids and see what is there before the uniform swap.
 - c. **Communications**
 - i. **Newsletter**
 1. Scheduled for **mid May**
 2. Want to highlight the field trips and highlight the Montessori learning through field trips.

3. Going to ask the teachers for write ups.
 4. Ask the students to write up something about the field trips and maybe have the older students interview the younger students about their trip.
 5. 200 words or less
 6. Student Council
 7. Mariposa
 8. Fun run
 9. Field day
 10. Board Outreach section
 - a. Explain how board meetings work
 - b. Jenny Goguen could contact the board chair
- ii. **Yearbook**
 1. PDA's have sold well - there is a waitlist
 2. **\$1,330 on PDAs**
 3. We ordered 250 yearbooks, now we have sold 180
 4. **Last preorder date is March 24**
 5. Finishing taking the pictures in the classrooms
 6. Need to send it in by April 3
 7. Cindy will remind the staff today
 - iii. **Website**
 1. Meghan is keeping the website updated.
 2. The **new website will be ready by the end of the month**
 3. **Add the newsletter** to the website
 4. Print color copies for the front case and maybe extra copies for the public tours.
- d. **Active Fundraising**
 - i. **Silent Auction**
 1. Lilian has been getting more donations
 2. We have **Great Wolf Lodge** with minimum bid
 3. We will be able to rent the lobby before Fiesta
 4. **Once we get the final total for the Casa Creations, then split it between all of the creations for the minimum bid.**
 5. Lilian will pick up the creations and store them at her house
 6. Have it **finish at the end of Fiesta**, but parents can pick up at school the following week if necessary
 7. **Silent auction on Facebook**
 8. **PFA will need 5 mins at the end of Fiesta - PFA will discuss how to distribute auction items and when to close auction**
 - ii. **Casa Creations**
 1. **Due on March 15**, Wendy will start picking them up and Lilian will store them.
 - iii. **Fun Run**
 1. **April 26 and 27**
 2. 6th grade will be on a field trip
 3. Have them do the fun run on **Monday April 24 during PE**
 4. **April 27 is Volunteer Appreciation Day**
 5. MG will run with the little kids
 - e. **Passive Fundraising**
 - i. **Spring School Pictures**
 1. **Class pictures have over \$8,000**
 2. **March 23 for spring pictures**
 - ii. **Family Night**
 1. **McDonalds made over \$944**
 2. **Chuck e Cheese \$145**
 3. **Made \$1,333.09**
 4. **One more in May. Smithfield chicken and Barbeque in Wake Forest.** Lisa Averitte will help with that. We will get a percentage of everything sold.

3. Funding Requests

- a. **Montessori Materials**
 - i. Still have money in the account and can order more materials

- ii. Danielle looked at the inventory
 - iii. Want to prioritize so we get what we need.
 - iv. Sra will talk with the inventory team to decide what is needed
 - v. **We have almost \$2,100 to spend**
 - vi. Focus is finishing Language Arts material and then move to Math, and then Social studies and Sensorial
 - vii. **From Scholastic \$2,707** - teachers have already made lists of books to buy
 - viii. **From Media Center Budget \$3,446** - may be more expenses
 - ix. Maybe there are subscriptions that the teachers need
- b. **Playground Renovations**
- i. Need to get more mulch
 - ii. How is the structure doing? Does it need anything to still be safe?
 - iii. School just paid for someone to come check the structure and there is a parent volunteer to help
 - iv. If the PFA has extra money to get something new, please buy commercial so that it is professionally installed and checked.
 - v. Soccer goals are falling apart.
 - vi. Balls need to be brought in daily and put in the cart
 - vii. PFA bought supplies last year and they disappeared within 3 days.
 - viii. Ask Mr. Lynch for support on this
 - ix. Teachers could add materials to the wish list
 - x. PFA could buy the mesh bags for the balls
 - xi. Teachers and paras need to look over the playground at the end of the day to make sure all is cleaned up.

4. **Budget Updates**

- Need the faculty grant bill - Molly just got the receipt

5. **Head of School**

- Media center rumor is not accurate - please spread the word
- Going to send a link to parents about literacy in the Montessori classroom
- Sra talks with other heads of schools during meetings with área Montessori school leaders to see what they are doing
- Sra wants all to understand how we work in the school

6. **Questions, Comments, & Closing**

- Have a question box in the front office for admin and board so parents could ask
- Sra. could add the info in her weekly email and clarify the questions asked