



**Casa Esperanza Montessori
Minutes of the Board of Directors
February 15, 2018 - 6:00 p.m.**

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

Member	Present	Absent
Awamary Khan Chair	X	
Norma Quinones Vice Chair	X	
Allen Cannedy		X
Traci Tucker- Cortez	X	
Geraldo Orbando		X
Seth Wood	X	
Alice Ward Treasurer	X	
Mike Slipsky	X	
Krisy Sims	X	
Monique Taylor	X	
Cindy Appleby Secretary	X	
Ibis Nunez Head of School	X	

Also present at the meeting were Anna Foley, Lucretia Griffiths and Barbara Cooke.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Mrs. Khan at 6:00 p.m.

I. WELCOME

Mrs. Khan welcomed everyone. Introductions around the room by all present.

Conflict of interest statement read and presented along with mission statement.

II. CONSENT AGENDA

Mrs. Khan motioned to approve the minutes from December meeting, Mr. Wood motioned to approve, Mrs. Cortez seconded and all approved 9-0.

III. PUBLIC COMMENT: Udy Navia, Kerrie Gottschal, Beth Plumeri, Freya Walker, Gina Schankle, Dan Chilten, Jeannien Engelbrecht

IV. ANNOUNCEMENTS

- Successful curriculum day for Montessori Math.

V. NEW BUSINESS

- HOS report – power point presentation on "Growth and Space Plans." The goal is to strengthen programs by increasing revenue through the

implementation of a full day 3-4yrs old program for 1yr. This would bring in \$204,000 (24

Students). Continue with MG in 2 classrooms and use the commons for other classes. No change with MG, continue with co-teaching and the Paideia Seminars, gardening, specials classes, etc.

Before and Aftercare Enrichment for 2018-2019 program will offer study club, drama staffed by Raleigh Little Theatre or another local theatre, chess club, physical fitness, art club, dance club and music club. Children already enrolled in BASC will not be paying extra. We will need 2 extra teachers due to enrollment increase for the 2018-2019 school year.

- Mrs. Khan makes a motion to approve the proposal for Space Plan 2018-2019, Mrs. Taylor seconded and all approve 9-0.
- Mrs. Khan makes a motion to approve new EC Teacher Director Position, Mr. Wood seconded and all approve 9-0.
- Mrs. Appleby makes a motion to approve the new paraprofessional immersion position replacement contract, Mrs. Ward seconded and all approve 9-0.
- Policy 4.2.0 Teacher and paraprofessional salary classification, Mr. Wood makes a motion to approve the Policy 4.2.0, Mrs. Quinones seconded and all approve 9-0.

VI. COMMITTEE REPORTS

i. Board Affairs-

- Bylaws sent to DPI and should have feed back within the next week.
- Parent Organization Policy – to be reviewed on an annual basis at the end of the year

Mr. Wood makes a motion to approve the Parent Organization Policy, Mr. Slipsky seconded and all approve 9-0.

ii. Strategic Planning:

- Review of the meeting on February 21st.

iii. Finance/HR committee:

- Review of operations and expenses
- New Grant for playground has been submitted for \$100,000.
- 10 families on waitlist for BASC have been removed and enrolled into program, will help generate \$8600.
- January was a good month with \$84,000 surplus

iv. Development:

- Talked about Mariposa Fund. The kick off will be at Fiesta in March. We are looking at Text to Give for money donations that night, the case for giving will be for the arts, music and PE and will go on for one month.

v. Communication Committee:

- Draft of summary of meeting on January 31, 2018, Casa Conversations.
- School newsletter draft has been gone out to the board for approval for Meghan to be able to post to the website and approve the process.


Mrs. Taylor makes a motion to approve the draft and newsletter, Mrs. Appleby seconded and all approve 9-0.

- Working on website to make regular updates and document responsibilities.

Mrs. Quinones motioned to move into closed session for Personnel and a grievance matter in accordance with:
NC Gen. Statue 143-318.11(a) (6) Ms. Sims seconded and all approved 9-0.

Mr. Wood made a motion to return to open session, Mrs. Ward seconded and all approved 9-0

Mrs. Quinones a motion to adjourn the meeting at 8:36 p.m. Mrs. Ward seconded and all approved 9-0.

 3/15/18 Awamary Khan, Board Chair

Cindy M. Appleby 3/15/18 Cindy Appleby, Board Secretary