



Parent Faculty Association

Casa Esperanza Montessori Charter School

CASA Esperanza Montessori February Parent Faculty Association Meeting

February 6, 2018/ 6 PM / Faculty Lounge

Executive Officers

Kerrie Gottschall & Lilian Zeitouni, Co-Presidents; Intuit Janovitz-Freireich & Kerri Schmidt, Vice Presidents; Bryan Lanspery, Treasurer; Wendy Pineda, Secretary

Members Present:

Freya Walker, Niome Krauskopf, Nicole Flores, Julie Stevenson, Lucretia Griffiths

AGENDA

Welcome and Call to Order

The meeting was called to order at 6:02 by Kerrie G

New Business

1. Budget Update (Income, expenses, cash flow, balance, committee budget updates): **Bryan**
 - a. Not a lot of recent activities
 - b. In Jan, we received some money from passive fundraising
 - c. Pieology - \$264.15,
 - d. Bookfair
 - i. Bookfair is closed out and Bryan just needs the information for the school in Puerto Rico. Wendy has the info
 - ii. We have \$2,941.60 in escrow in checking for bookfair
 - e. We just received money from fall pictures - \$1900
2. Faculty Grants: **Kerrie G.**
 - a. We have been able to order for all the faculty grants, some were not the full order but all faculty who requested received something
 - b. \$6,113.42 was the total amount spent
 - c. Still trying to order part of Ms. Glenn's
3. Hospitality: **Kerrie G.**
 - a. Staff Luncheon February 23 (**Julie S.**)
 - i. Julie will contact the classrooms
 - ii. Kerrie G will contact her this week to confirm
 - b. Lost & Found (**Laura Chapman**)
 - i. We will give the lost and found to uniform swap or donate it after this Friday.
 - ii. Wendy will send out an email explaining that it will be donated by the 23rd.
 - iii. Reminder
 1. Friendship breakfast
 2. Lost and found
 3. Casa gear
 4. MG entrepreneurship
 5. Yearbook table
4. Educational Committee: **Wendy**
 - a. Touch Tank (**TeeJay & Rachel**)
 - b. Playground (**Kerri S., Lilian, & Wendy**)
 - i. Ms Griffiths has the plan from Kerri S
 - ii. Ms. Griffiths just submitted a \$100,000 grant request
 - iii. PFA has \$10,000 that could go toward the playground
 - iv. The PFA will vote tonight on the playground and then when the safety inspector approves it, it will go in dependent on the approval
 - v. Gaga pit would be donated by the cub scout pack
 - vi. The school has someone coming next week to inspect the playground. They will give them the plan and ask about new items as well.
 - vii. We have already purchased the pirate wheel, periscope,
 - viii. PFA voted on
 1. Swing - approved

2. Gaga pit - approved
 3. Climbing dome - approved
 4. Ping pong - not approved
 5. Music wall - approved
 6. See saw (airplane) - approved
5. Program and Events: **Kerri S.**
- a. Casa Connections (**Emily Press**)
 - i. The next is Thursday, Feb 22nd
 - ii. Kerri will check with Emily Press about numbers
 - b. End of Year Bash
 - i. June 9th - date has been approved
 - ii. Probably held from 10 - 2 at a park
 - iii. Volunteers needed
 - c. STEM Night (**Kerri S.**)
 - i. March 9th - the date has been approved
 - ii. Location - TBD
 - iii. Need to make sure we have enough money in the budget to pay for the location
 - iv. Need volunteers to help with this.
 - v. It will be parent led
 - vi. We are going to reach out to businesses to see if they want to be there
 - vii. Master Cheng's has reached out - We will ask if they will participate on STEM night
 - viii. Maybe Abbot's Creek or Millbrook
 - ix. We can use the money that we had from
6. Communication: **Lilian**
- a. Yearbook (**Jennifer Fuller & Lilian**)
 - i. Orders have started
 - ii. Feb. 23 is the deadline for the lowest price
 - iii. PDA information has been sent out
 - iv. We need to post on Facebook and the website
 - v. We should be able to track on Square how much is for PDA
 - b. Newsletter (**Freya, Meghan A. & Lilian**)
 - i. Newsletter is finished and is waiting for approval
 - ii. Will present to committees this week and the Board next week
 - iii. Then it will be sent out
 - c. Website (**Meghan A.**)
 - i. Kerri S is working on the updated lists
 - ii. Meghan sent a list of items to be updated for the website
 - iii. Lilian asked all officers to look over the committee descriptions and update them for Meghan
 - iv. Bryan will send a digital form for reimbursement to Meghan
 - v. The officers will all check meeting minutes within 3 days of the meetings and after 3 days, they can be posted on the website.
 - vi. We did not have a December meeting
 - vii. Meeting dates
 1. March 6
 2. April 17th - prepare for elections (have to vote on election date)
 3. May 22th - possible elections
 - d. Directory (**Jenny & Lilian**)
 - i. It will be sent out this week
 - ii. 139 responses
7. Active fundraising: **Itnuit**
- a. Family Nights
 - i. McTeacher Night February 13th
 1. Have facebook post about cash for the sundaes
 2. Remind parents to bring cash
 3. Wendy will stay late and count the money with McDonalds
 4. Another PFA officer should be there as well
 - ii. Chipotle Family Night February 22nd
 1. From 4 -8 pm
 2. Anyone who shows the coupon will give 50%
 - 3.
 - b. Cookbook

- i. Meredith Ortunez is a chef
 - ii. She is working with Itnuit on this project
 - iii. People can submit recipes until March 15th
 - iv. Ordering will be completed while they are working on the cookbook
 - v. We will have a cookbook release party - adults only
 - vi. People will be able to bring their own recipes
 - c. Casa Creations/ Silent auction
 - i. We have Disney tickets
 - ii. Jenn Gerdts offered one week at her mountain house
 - iii. We need a lot of help soliciting items and donations
 - iv. We have a tax deductible form for companies that donate
 - v. Itnuit will update the form to post on Facebook
 - vi. The Silent Auction is public on Facebook
 - vii. Itnuit is not sure about Casa Creations
 - viii. Lilian said that giving examples help the teachers a lot
 - ix. Itnuit was going to ask for volunteers to help her with this
 - x. Fiesta theme is Casa version of Wizard of Oz
 - xi. Wendy wondered if we could have Casa Creations at End of Year Bash
 - xii. We have baskets and MG entrepreneurship also selling there
 - xiii. It would work better at Fiesta
 - xiv. We need to recruit parents to help with Casa Creations
 - xv. Ask Room parents to help - hold a PFA contest
 - xvi. We can ask Ghenet for help with silent auction
 - xvii. Does there have to be a theme? - no, but it sometimes makes it easier
 - xviii. There was only one item left that wasn't bid on
 - xix. Open in theme may be better
 - xx. Wendy stated that staff needs to know before you send to room parents so they can expect it
 - xxi. Itnuit suggested that each room offer something as an experience instead of creating objects (example - the teacher will go to the winner's house for dinner)
 - d. Casa Gear (**Danielle W.**)
 - i. There will be no order form
 - ii. A square account and an email account
 - iii. Itnuit needs the bank routing number
 - iv. casagear@cemcs.org
 - v. You just click on the link and order it
 - vi. They have done an inventory
 - vii. Have old cups, sticker, magnets, lanyards, sweatshirts with the old logo
 - viii. Friday they will have a clearance sale during Friendship Breakfast
 - ix. Sale on regular sweatshirts
 - x. Need volunteers to do 20 min shifts
 - e. Fun Run (**Jenny G.**)
 - i. Jenny has created a Facebook group and some people have already joined
 - ii. They will put stickers on shirts
 - iii. April 23 and 24
- 8. Passive Fundraising: **Bryan**
 - a. Pictures (**Dionne**)
 - b. Terracycle (**Jenny**)
 - c. Box Tops (**Caryn Summers**)
 - d. Scrip (**Danielle W.**)
 - i. We need to update the form with the parents name and a place for their initials so that teachers do not handle money
 - ii. Also add how they paid
 - iii. Need to send the online version to Meghan
 - iv. It will also be sent home in Friday Folders occasionally
- 9. Bylaws: **Lilian & Kerrie G.**
 - a. Need a committee to form soon
 - b. Text or email Lilian
- 10. Request for Funds
- 11. Next Meeting Date: **Tuesday March 6, 2018 from 8-9 AM** in the faculty lounge

Meeting adjourned at 7:32