



Casa Esperanza Montessori
 a dual-language charter school and preschool community

Minutes of the Board of Directors Regular Meeting
Date: 6:00PM, 21 February 2013

The following are the minutes of the meeting of the Board of Directors of Casa Esperanza Montessori Incorporated, a North Carolina non-profit corporation (the "School"), held at the offices of the School at the time and date noted above.

<u>Member</u>	<u>Present</u>	<u>Absent</u>
Zachary Donahue	X	
<i>Chair (arrived late at 6:07)</i>		
<i>Michel Miller</i>		
<i>Vice Chair</i>	X	
Chris Morgan		
<i>treasurer</i>		X
Kate Griffith	X	
<i>secretary</i>		
Mary Khan	X	
<i>Member at large (called in late at 6:11PM)</i>		
Chip Shankle	X	
<i>Member at large</i>		
<i>Luke Simmons</i>	X	
<i>Member at large</i>		
Diana Bush	X	
<i>Head of School (HOS)</i>		

Also present at the meeting were Casa staff members, Andrea Donahue, Lynne Hudson, Heather Worrell, Cameron Poole, Anna Foley, Barbara Griffith and 3 parents.

Proper notice of the meeting having been given and a quorum of directors being present, **Ms. Miller called the meeting to order at 6:02 p.m.**

I. Welcome

Ms. Miller welcomed everyone; Kate Griffith read the ethics statement reminding Board members to recuse themselves if necessary.

II. Consent Agenda

Mr. Shankle made a motion to approve the consent agenda which includes current financials, HOS report, and committee reports. Mr. Simmons seconded and all approved 5-0. (Mr. Donahue and Ms. Kahn were absent)

I: New Business:

A. Ms. Griffith made a motion to approve the contract for the new science and math teacher Ellen Tamol. Ms. Miller seconded and motion was approved 5-0. (Mr. Donahue and Ms. Kahn were absent.)

B. Mr. Shankle made a motion to approve the redefined job description of IT administrator Mr. Simmons seconded and all approved 5-0 (Mr. Donahue and Ms. Kahn were absent).

II: Public Comment:

No public comment was made

I. Announcements

A. Ms. Bush announced that Casa completed the DPI Federal Compliance audit with no findings.

B. Lynne Hudson informed the board that Casa Book Lovers Fundraiser raised over \$2,000 dollars for hard copy and e-books.

VII. Committee Reports

No motions were made.

Board went into closed session at 6:35PM to discuss privileged information and facilities discussion. Board came out of closed session at 7:05PM. No action items remained.

VIII. Time and Place of Next Board Meeting

The Board will hold its next meeting at 6PM on March 21, 2013. This regular meeting of the Board was adjourned at 7:06 PM.

<u>Zachary Donahue</u>	<u>3/21/13</u>	Zachary Donahue, Board Chair
<u>Kate Griffith</u>	<u>3/21/13</u>	Kate Griffith, Board Secretary