



Casa Esperanza Montessori
a dual-language charter school and preschool community

Minutes of the Board of Directors Regular Meeting
Date: 6:00PM, 20 February 2014

The following are the minutes of the meeting of the Board of Directors of Casa Esperanza Montessori Incorporated, a North Carolina non-profit corporation (the “School”), held at the offices of the School at the time and date noted above.

<u>Member</u>	<u>Present</u>	<u>Absent</u>
Luke Simmons <i>Chair</i>		X
Mary Khan <i>Vice Chair</i>	X	
Chris Morgan <i>Treasurer</i>		X
Kate Griffith <i>Secretary</i>	X	
Zach Donahue <i>Member at large</i>	X	
Chip Shankle <i>Member at large</i>		X
Michel Miller <i>Member at large</i>	X	
Diana Bush <i>Head of School (HOS)</i>	X	

Also present at the meeting were Christina Riordan, Sam Coronado, Molly Blanchard, Andrea Donahue, Anna Foley, 1 community member, and 2 parents.

Proper notice of the meeting having been given and a quorum of directors being present, **Mr. Simmons called the meeting to order at 6:04 p.m.**

I. Welcome

Mr. Simmons welcomed everyone; Kate Griffith read the ethics statement reminding Board members to recuse themselves if necessary.

II. Consent Agenda

Ms. Miller made a motion to approve the consent agenda as presented to the board. Mr. Donahue seconded and all approved 4-0.

Ms. Miller made a motion to accept the consent agenda which includes November minutes, current financials, HOS report, and committee reports. Mr. Morgan seconded and all approved 5-0.

III. Public Comment:

No public comment was made

IV. Announcements:

No announcements were made

New Business:

- A. Ms. Miller made a motion to accept the job description of account specialist/student accounting coordinator as presented to the board. Ms. Khan seconded and was motion was approved 3-0 (Mr.

Donahue abstained).

- B. Ms. Miller made a motion to approve the request of Christina Riordan to offer the position of account specialist/student accounting coordinator to Molly Blanchard. Ms. Khan seconded and all approved 3-0 (Mr. Donahue abstained).
- C. Ms. Khan made a motion to offer a contract to paraprofessional, Cristiane Rhodes, as presented to the board. Ms. Miller seconded and all approved 4-0.

VI. Committee Reports:

Board Affairs: New potential board member introduced to the board

Strategic Planning: Strategic plan is progressing with hopes of being approved in June

Finance: Working on proposed budget to be presented to the board in the next few months

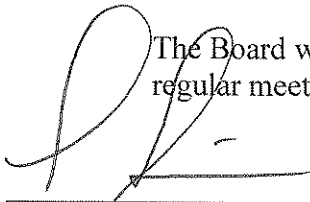
Human Resources: Staff updates

Development: Encouraging monthly donations for annual fund. Created materials to advertise the school to the broader community prior to the lottery.

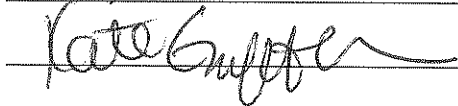
Maintenance committee: maintaining facilities as requested

VII. Time and Place of Next Board Meeting

The Board will hold its next meeting at 6:00 PM on 20 March 2014. This regular meeting of the Board was adjourned at 6:18 PM.



Luke Simmons, Board Chair



/ 3-20-14 Kate Griffith, Board Secretary