



**Casa Esperanza Montessori**  
a dual-language charter school and preschool community

**Minutes of the Board of Directors Regular Meeting**  
**Date: 6:00PM, 15 November 2012**

The following are the minutes of the meeting of the Board of Directors of Casa Esperanza Montessori Incorporated, a North Carolina non-profit corporation (the “School”), held at the offices of the School at the time and date noted above.

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Zachary Donahue <i>Chair</i>	X	
Michel Miller <i>Vice Chair</i>	x	
Chris Morgan <i>treasurer</i>	x	
Kate Griffith <i>Secretary</i>	X	
Chip Shankle <i>Member at large</i>	X	
Diana Bush <i>Head of School (HOS)</i>	X	

Also present at the meeting were Casa staff members, Christina Riordan, Andera Donahue, Barbara Griffith and Lynne Hudson, Leila Wiellis, 2 community members, and 2 parents.

Proper notice of the meeting having been given and a quorum of directors being present, **Mr. Donahue called the meeting to order at 6:00 p.m.**

I. Welcome

Mr. Donahue welcomed everyone; Kate Griffith read the ethics statement reminding Board members to recuse themselves if necessary.

II. Consent Agenda

Mr. Shankle made a motion to approve the consent agenda which includes current financials, HOS report, and committee reports. Ms. Miller seconded and all approved 5-0.

I. Announcements

A Hispanic Celebration Night was a huge success in fundraising and community participation.

II: New Business:

A. Paraprofessional Contract: Ms. Griffith made a motion to approve Ms. Worrell's contract as presented to the board. Mr. Shankle seconded and all approved 5-0.

B. Volunteer Background Checks: Mr. Shankle made a motion to approve the expansion of the current background check policy to include background checks to all school volunteers. Chris Morgan seconded and all approved 5-0.

C. Mr. Donahue made a motion to approve adding Mary Kahn as a new board member on 12/1/2012. All approved 5-0.

D. Mr. Donahue made a motion to approve adding Luke Simons as a new board member effective 12/1/2012. All approved 5-0.

E. Misty Marston from I2 consulting made a presentation to the board regarding recommendations for moving forward with the Capital Campaign.



F. The board members agreed the board unanimously supports the middle grades program.

#### VII. Committee Reports

No motions were made.

#### VIII. Time and Place of Next Board Meeting

The Board will hold its next meeting at 6PM on 20 December 2012. This regular meeting of the Board was adjourned at 8:47 PM.

	, 12/20/12	Michel Miller, Board Vice Chair
	, 12/20/12	Kate Griffith, Board Secretary