



Casa Esperanza Montessori
Minutes of the Board of Directors Regular Meeting
December 15th, 2016 - 6:00 p.m.

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

Member	Present	Absent
Awamary Khan Chair	X	
Michel Miller Vice Chair	X	
Luke Simmons Treasurer	X	
Traci Tucker- Cortez	X	
Laura Dupre	X	
Chip Shankle	X	
Krisy Sims		X
Ibis Nunez Head of School		X
Cindy Appleby	X	

Also present at the meeting were Christina Riordan, Sr. Coronado, Anna Foley, Molly Blanchard, Nestor Capote and the auditor Kristen Hoyle.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Ms. Khan at 6:04pm.

I. WELCOME

Mrs. Kahn welcomed everyone. Ms. Riordan read the Ethics Statement reminding Board members to recuse themselves if necessary.

II. CONSENT AGENDA

Ms. Cortez motioned to approve the November 2016 Meeting Minutes and the November financials, Ms. Simmons seconded and all approved 6-0.

III. PUBLIC COMMENT

No public comments

IV. ANNOUNCEMENTS

- No announcements

V. NEW BUSINESS

- Audit Report: Auditor Kristen Hoyle from Thomas, Judy and Tucker presented the audit report to the board of directors. Mr. Simmons made a motion to approve the audit. Ms. Dupre seconded all approved 7-0.
- State Funding Deposit Policy: Ms. Appleby motioned to approve the State Funding Deposit Policy, with the correction of the typo. Ms. Simmons seconded and all approved 7-0.
- Development Intern: Mr. Simmons motioned to approve the development intern job description and position. Mr. Miller seconded and all approved 7-0.

VI. COMMITTEE REPORTS

- i. Board Affairs- no meeting this month. Mr. Simmons is working on updating the materials.
- ii. Strategic Planning- meeting was cancelled. The next meeting will be in January.
- iii. Finance and Human Resources- Audit and looking at FDIC protected monies.
- iv. Development and Communications- Looking at Mariposa Fund and gearing up for the event. Grace community is moving and so we are looking into another option to hold the event. As

of yesterday, we have raised \$5,000 from the cultural event. Tracy is asking for the board to volunteer to help communications committee.

v. Maintenance Committee-No news

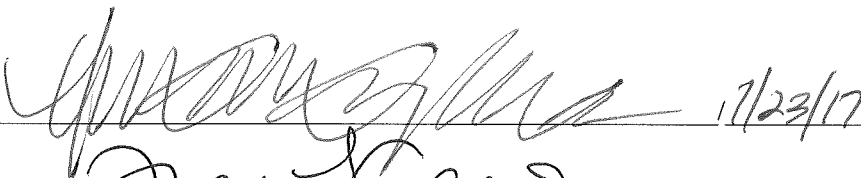

Closed Session:

Ms. Khan motioned to move into closed session in accordance with: NC Gen. Statue 143-318.11(a) (6) to discuss personnel and student topics Mr. Simmons motioned to second and all approved 7-0.

Mr. Simmons made a motion to come back into open session. Ms. Khan seconded and all approved.

Mr. Shankle made a motion to accept the HOS evaluation. Mr. Simmons seconded and all approved.

Ms. Kahn made a motion to adjourn at 7:13pm. Ms. Miller seconded and all approved 7-0.

 11/23/17 _____ Awamary Khan, Board Chair
 11/23/17 _____ Traci Cortez, Board Secretary