



Casa Esperanza Montessori
Minutes of the Board of Directors Regular Meeting
April 25 2016 - 6:00 p.m.

The following are minutes of the meeting of the Board of Directors of Casa Esperanza Montessori School Incorporated, a North Carolina non-profit corporation, (the "School"), held in the teacher's lounge at the school at the time and date noted above.

Member	Present	Absent
Luke Simmons Chair	X	
Michel Miller Vice Chair	X	
Mary Khan Treasurer	X	
Erin Huckel Secretary	X	
Traci Tucker- Cortez	X	
Laura Dupre	X	
Jenny Goguen		X
Chip Shankle	X	
Krisy Sims		X
Ibis Nunez Head of School	X	

Also present at the meeting were Samuel Coronado, Assistant Head of School, Christina Riordan and staff and parents.

Proper notice having been given and a quorum of directors being present the meeting was called to order by Mr. Simmons at 6:05pm.

I. WELCOME

Mr. Simmons welcomed everyone and Ms. Huckel read the Ethics Statement reminding Board members to recuse themselves if necessary.

II. CONSENT AGENDA

The March 17, 2016 minutes, and financials, and HOS report were presented to the board. Ms. Tucker-Cortez motioned to approve the consent agenda, Ms. Dupre motioned to second, and all approved and the motion passed 7-0

III. PUBLIC COMMENT

No public comments

IV. ANNOUNCEMENTS

The PFA will host a Fun Run on April 26, 2016. Field Day is scheduled for May 3-4, 2016. Middle grades graduation is scheduled for June 6, 2016 from 1:00-2:00 and Grace Community Church.

V. NEW BUSINESS

- i. HOS Report: A safety lock down drill was held on April 8, 2016. Representatives from Exploris Charter School visited Casa on April 12, 2016 to exchange ideas. Training opportunities are being explored with other Montessori schools in the Triangle through TMSA. New parent orientation was well attended. NCCSU College of Education professors are in discussion with administration to consider student teacher placement and grant opportunities at Casa.
- ii. Mr. Simmons motioned to approve the audit contract of Thomas, Judy and Tucker, Ms. Dupre motioned to second, and the motion passed 7-0.
- iii. Ms. Huckel motioned to approve the position description for Immersion Teachers, Ms. Tucker-Cortez motioned to second, and the motion passed 7-0.
- iv. Mr. Simmons presented a Board Self Evaluation Protocol for consideration. The Board Affairs Committee will develop a score card for Board Member Effectiveness to be used for 2016-2017.

VI. COMMITTEE REPORTS

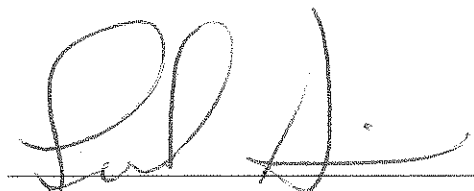
- i. Board Affairs- Reviewing Board of Directors self-evaluation. Taking action steps towards a concerted Board Recruitment effort
- ii. Strategic Planning- There will be a final meeting for the 2015-2016 school year in May prior to the Board meeting
- iii. Finance and Human Resources- Review of Draft Budget and planning a vote in June
- iv. Development and Communication- Web site development team will meet in May. The Mariposa Fund is short of the established goal. A partnership with the Hispanic Chamber of Commerce had been delayed however is still being pursued. There is consideration being given to moving the Mariposa Fund to the Fall for responsive budgeting reasons
- v. Maintenance-Working on plans for summer projects

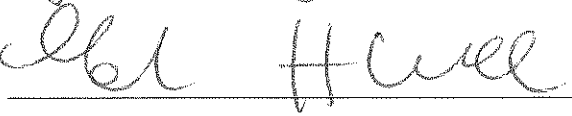
VII. CLOSED SESSION

Mr. Simmons motioned to move into closed session at 6:55pm in accordance with: NC Gen. Statue 143-318.11(a) (6) to discuss a student topic Ms. Huckel motioned to second and all approved and the motion passed 7-0

Mr. Simmons motioned to resume Open Session at 7:46pm, Ms. Huckel motioned to second; all approved the motion was passed 7-0.

At 7:48pm Mr. Simmons motioned to adjourn the meeting, Ms. Dupre seconded the motion to adjourn, and all approved and the motion passed 7-0


_____, Luke Simmons, Board Chair


_____, 5/19/16 Erin Huckel, Board Secretary