



**Casa Esperanza Montessori**  
a dual-language charter school and preschool community

**Minutes of the Board of Directors Regular Meeting**  
**Date: 6:00AM, 26 August 2011**

The following are the minutes of the meeting of the Board of Directors of Casa Esperanza Montessori Incorporated, a North Carolina non-profit corporation (the "School"), held at the offices of the School at the time and date noted above.

<u>Member</u>	<u>Present</u>	<u>Absent</u>
Zachary Donahue <i>Chair</i>	X	
Dianne Goode <i>Vice Chair</i>	X	
Wade Hudson <i>Secretary</i>	X	
Holly Atkins <i>Member at Large</i>	X	
Camden Betz <i>Member at Large</i>	X	
Michel Miller <i>Member at Large</i>	X	
Kate Griffith <i>Member at Large</i>	X	
Sonya Judd <i>Member at Large</i>	X	
Diana Bush <i>Head of School (HOS)</i>	X	

Also present at the meeting were: Christina Riordan, Finance Director, Robby Merrit, Chris Morgan and Chris Shankle, Casa parents.

Proper notice of the meeting having been given and a quorum of directors being present, **Mr. Donahue called the meeting to order at 6:06 a.m..**

I. Welcome

Mr. Donahue welcomed everyone, made introductions, then Mr. Hudson read the ethics statement and reminded people to recuse themselves if necessary.

II. Consent Agenda

Mr. Hudson made a motion to approve the consent agenda including – 1 August 2011 Board Meeting minutes and the HOS report. Ms. Miller seconded and all approved.

III. Announcements

Mr. Donahue suggested moving Public Comment to the end of this meeting because of its early start.

IV. New Business

A. Board meeting schedule

Mr. Donahue led a discussion to set our Board meeting schedule. Ms. Goode made a motion to set our meetings for the third Thursday of each month at 6:00PM. Ms. Atkins seconded and all approved. The Board will also look into the possibility of providing web access to our meeting for the Casa Community.

V. Committee Reports

A. Board Affairs

1. The Board voted to have Sonya Judd become the treasurer.
2. The BA Committee recommended that Chris Morgan join the Board. Mr. Hudson

made a motion to approve CM joining the Board as of 1 September 2011. Ms. Judd seconded and all approved.

B. Finance

1. CR informed the Board that we received \$114K more via State than originally budgeted. She suggested that we approve the Finance Committee's recommended changes as documented in the HOS report. Mr. Donahue made a motion to approve the Finance Committee's recommendations minus the IT Staffing and Additional Equipment requests and the additional funds for paper. Ms. Judd seconded and all approved. The Finance Committee requested approval to buy out the current copier lease and lease a new copier. Mr. Donahue made a motion to approve this transaction, Ms. Miller seconded and all approved.

C. HR Committee

Mr. Donahue asked if anyone would volunteer to head this committee. No one volunteered so Mr. Donahue will chair.

New staff recommendations were shared. Ms. Atkins made a motion to approve all the new hires, Mr. Donahue seconded and all approved.

Ms. Judd made a motion to approve a new writing specialist. Ms. Miller seconded and all approved.

Ms. Bush presented a revised position for a new Language Arts Coordinator and recommended Ms. Leila Wheless take the position. Mr. Donahue motioned and Ms. Judd seconded, then all approved.

D. Development

Ms. Judd reported that the committee will be having its first meeting on 29 August 2011.

E. Facilities

Mr. Betz reported that the committee will be scheduling its first meeting on an as needed basis.

F. Maintenance Committee

Ms. Griffith reported that she has 19 members on the committee and that she uses Sign Up Genius to post needed work and find volunteers to attend to the work.

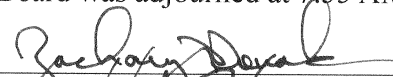

F. Strategic Planning

Ms. Goode reported that the Strategic Planning committee will have its first meeting on August 30.

VI. Ms. Riordan asked for a motion to change the by-laws regarding Casa's hiring delegation. After discussion, Ms. Riordan will write the new by-laws and the Board will call a special meeting on 29 August 2011 to review and approve.

VII. Time and Place of Next Board Meeting

The Board will hold its next meeting on 22 September 2011. This regular meeting of the Board was adjourned at 7:55 AM.

 | 10/20/11 | Zachary Donahue, Board Chair  
 | 20 OCT. 2011 | Wade Hudson, Board Secretary