



Casa Esperanza Montessori
a dual-language charter school and preschool community

Minutes of the Board of Directors Regular Meeting

Date: 6:00PM, 15 September 2011

The following are the minutes of the meeting of the Board of Directors of Casa Esperanza Montessori Incorporated, a North Carolina non-profit corporation (the “School”), held at the offices of the School at the time and date noted above.

<u>Member</u>	<u>Present</u>	<u>Absent</u>
Zachary Donahue	X	
<i>Chair</i>		
Dianne Goode	X	
<i>Vice Chair</i>		
Wade Hudson	X	
<i>Secretary</i>		
Holly Atkins	X	
<i>Member at Large</i>		
Chris Morgan		X
<i>Member at Large</i>		
Michel Miller	X	
<i>Member at Large</i>		
Kate Griffith	X	
<i>Member at Large</i>		
Sonya Judd		X
<i>Member at Large</i>		
Diana Bush	X	
<i>Head of School (HOS)</i>		

Also present at the meeting were: Christina Riordan, Finance Director, Anna Foley, HR Coordinator, Lynne Hudson, Media Specialist and staff members Lina Espinosa, Leah Ruto, and Jeff Conroy.

Proper notice of the meeting having been given and a quorum of directors being present, **Mr. Donahue called the meeting to order at 6:03 p.m..**

I. Welcome

Mr. Donahue welcomed everyone, made introductions, then Mr. Hudson read the ethics statement and reminded people to recuse themselves if necessary.

II. Consent Agenda

The Consent Agenda including the monthly financial report, the HOS report and committee reports was

approved via a motion from Ms. Atkins and seconded by Ms. Griffith. All approved. The minutes from the August 26 meeting were not included; these minutes will be presented at the October meeting.

Ms. Griffith brought up an idea a parent shared about starting a community list serve which led to a discussion about putting CASA on Facebook. The Board asked Lynne Hudson to research other schools' experiences using Facebook to determine the benefits and risks.

Mr. Donahue asked for any public comments. None.

III. HR Committee

Mr. Donahue reported that they will write an evaluation for the HOS and the Finance Director. The committee shared job descriptions for the AHOS, a Reading/Writing Coordinator, and a Classroom Teacher. Ms. Miller made a motion to approve these job descriptions. Ms. Goode seconded and all approved.

IV. Strategic Planning

The Strategic Planning committee decided that their initial focus will be to determine the needed criteria for a new facility.

V. Board Affairs

Mr. Donahue announced that Camden Betz has resigned from the Board.

VI. Development Committee



The Development Committee is investigating hiring a grant writer.

VII. Closed Session

The Board discussed our facilities situation.

VII. Time and Place of Next Board Meeting

The Board will hold its next meeting on 20 October 2011. This regular meeting of the Board was adjourned at 7:25PM.

 / 10/20/11 Zachary Donahue, Board Chair
 / 20 OCT 2011 Wade Hudson, Board Secretary
