



**CASA ESPERANZA MONTESSORI INCORPORATED**  
**Private Children's House Half Day Enrollment Contract**  
**2012-2013 Academic Year**

Student's Name: \_\_\_\_\_

Parents' Names: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The undersigned agrees with the following terms and conditions and will pay the required fees/charges for enrollment as specified below:

**Please read and initial each of the following terms and conditions of enrollment at Casa Esperanza Montessori Incorporated:**

_____	I understand that the total cost for the half-day, private, tuition based, Children's House Program for the 2012-2013 Academic Year is \$5100. The total includes a non-refundable registration fee of \$100 and tuition payments totaling \$5000. A discount of up to \$150 is available if tuition is prepaid or if Casa Esperanza Montessori Charter School does monthly bank drafts.
_____	I further understand that if it should it become necessary to withdraw my child from the preschool during the academic school year, a 30 day written notice is required to be sent to: Admissions Processor of Casa Esperanza Montessori Preschool, 2600 Sumner Blvd., Suite 130, Raleigh, NC 27616. In the event of any such withdrawal, I understand that I am still obligated to pay tuition due, calculated at \$30 per day, from the first day of school through the end of the 30 day notice period.
_____	I understand that all tuition payments are due and payable on the 1 <sup>st</sup> of the month as outlined in the payment schedule at the end of the contract. I understand that if payment is not received by the 15 <sup>th</sup> of the month my child may be denied attendance until payments are current or my child's spot may be offered to a family on the waiting list.
_____	I understand that, the total tuition for the year as specified on the payment schedule, is due even when the school is closed due to school intercessions, federal and/or state holidays, teacher work-days, and/or weather-related events or when the child is absent from school due to illness, personal vacation or other similar reasons. I understand that all payments must be current in order to register for the following school year.
_____	I understand that my child's place in the class will be reserved on behalf of my child only after Casa Esperanza Montessori Incorporated has received and accepted (i) this fully completed and signed Preschool Enrollment Contract, and (ii) the \$100 registration fee has been paid.
_____	No portion of any tuition or fees paid in advance will be refunded, including but not limited to deposits, registration fees, and tuition insurance.
_____	I understand that I am obligated to abide by the conditions set forth in this contract for every preschool class placement, even if my child's class placement is changed due to individual or school needs.
_____	I understand that if my child must be excluded by administrative decision from school, for reasons other than late payment, no refund will be provided; however, no further financial obligation will exist. In the case of late payment, all financial obligations continue.

	In addition to the tuition payments and fees described above, I understand that I will be charged for after-school care at the prevailing rates if my child is not picked up before the end of afternoon carpool.
	<b>I understand that accepting placement in the Casa Esperanza private, tuition based, Children's House Program, whether Preschool or Kindergarten, does NOT guarantee a place in the Casa Esperanza Montessori Charter Program. All spaces for the Charter program are given via lottery as stated in the Charter School agreement with the State of North Carolina Department of Public Instruction.</b>

By signing below, I agree to the terms and conditions of this Enrollment Contract:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

ACCEPTED BY:

CASA ESPERANZA MONTESSORI INCORPORATED

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

2012-2013 Payment Schedule

\$100 -- Application fee - due with application & contract

\$500 -- July 1, 2011 non-refundable tuition deposit

\$500 -- August 1, 2011

\$500 -- September 1, 2011

\$500 -- October 1, 2011

\$500 -- November 1, 2011

\$500 -- December 1, 2011

\$500 -- January 1, 2012

\$500 -- February 1, 2012

\$500 -- March 1, 2012

\$500 -- April 1, 2012

NO Tuition Installment due May 1, 2012

**NOTE: There is a \$15 discount applied to each monthly payment processed through automatic bank draft.**